

**OAK GROVE COUNCIL
Regular Meeting Minutes
Monday, January 9, 2023**

The Regular Meeting of the Oak Grove City Council was called to order by Mayor Rolf at 7:00 p.m. on Monday, January 9, 2023. Pledge of Allegiance was said, and roll call taken.

Present:	Weston Rolf, Mayor Angie Bray Johnson, Council Member	Paul Tradewell, Council Member John West, Council Member
Also Present:	Loren Wickham, City Administrator Jessica Rieland, City Clerk	Chuck Schwartz, City Engineer
Via Zoom:	Mike Wylie, Council Member	

OATH OF OFFICE

Oath of Office was administered to Mayor-elect Weston Rolf, and Councilmembers-elect John West and Angie Bray Johnson.

Clerk Rieland administered the oath of office.

1. PUBLIC FORUM

A resident mentioned that today is National Law Enforcement Appreciation Day and thanked all who have served.

2. ANNOUNCEMENTS

3. SETTING OF REGULAR AGENDA

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE THE REGULAR AGENDA. All in favor.

4. APPROVAL OF WORK SESSION AND COUNCIL MINUTES FOR DECEMBER 12, 2022

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE THE REGULAR MEETING MINUTES. All in favor.

5. SHERIFF'S REPORT FOR DECEMBER 2022

Sheriff Brad Wise introduced himself and thanked the council for the opportunity to speak at the meeting.

Commander Knotz congratulated the newly elected officials.

He noted that the total calls for service in 2022 was 3,006 which is down from 3,061 in 2021.

Commander Knotz reported that in December there were 261 calls for service, including 1 burglary, 5 thefts, 1 Criminal Sexual Conduct, 1 damage to property, 3 personal injury accidents, 16 property damage accidents, 33 medicals, 21 animal complaint, Alarms, 1 felony arrest, 3 gross misdemeanor arrests, 8 misdemeanor arrests, 4 DUI arrests, 118 traffic stops, and 26 traffic arrests.

6. ORGANIZATIONAL MATTERS

A. Resolution 23-001 Adopting 2023 Regular Council Meeting Schedule

Council member Tradewell inquired about the August 28th meeting.

Administrator Wickham replied that he has a scheduling conflict that day. He mentioned that the meeting could be rescheduled, or the council could call a special meeting if needed.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT 23-001 ADOPTING 2023 REGULAR COUNCIL MEETING SCHEDULE. All in favor.

City Council date

B. Resolution 23-002 Appointing the Acting Mayor

Council Member West and Council Member Wylie recommended Council Member Tradewell.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT 23-002 APPOINTING THE ACTING MAYOR. All in favor.

C. Resolution 23-003 Designating City Depositories

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT 23-003 ADOPTING 2023 REGULAR COUNCIL MEETING SCHEDULE. All in favor.

D. Resolution 23-004 Designating an Official Newspaper

Administrator Wickham explained that it is less expensive to publish financial documents in the Anoka County Union Herald, but the Star Tribune is more flexible with publishing dates. For this reason, Staff recommends designating two newspaper this year: one for legal notices and one for financial/budget publications.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO ADOPT 23-004 DESIGNATING AN OFFICIAL NEWSPAPER. All in favor.

E. Resolution 23-005 Designating Official Posting Locations

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO ADOPT 23-005 DESIGNATING OFFICIAL POSTING LOCATIONS. All in favor.

F. Resolution 23-006 Designating the City's Authorized Signers

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT 23-006 DESIGNATING THE CITY'S AUTHORIZED SIGNERS. All in favor.

G. Resolution 23-007 Setting the 2023 Gopher Bount

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT 23-007 SETTING THE 2023 GOPHER BOUNTY. All in favor.

H. Resolution 23-008 Appointing a City Attorney

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT 23-008 APPOINTING ROBERT J.V. VOSE OF KENNEDY AND GRAVEN CHARTERED AS CITY ATTORNEY. All in favor.

I. Resolution 23-009 Appointing a Prosecuting Attorney

Mayor Rolf asked Sheriff Wise if the Sheriff's office has had any concerns about this prosecuting attorney. Sheriff Wise replied that he worked with Attorney Baumgartner during his time in Coon Rapids and he handled his cases very professionally.

Council Member Wylie noted that he has worked with Attorney Baumgartner in the past and voiced support for reappointing him.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO ADOPT 23-009 APPOINTING SCOTT BAUMGARTNER OF BERGLUND, BAUMGARTNER, KIMBALL & GLASER AS PROSECUTING ATTORNEY. All in favor.

J. Resolution 23-010 Appointing a City Engineer

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WEST TO ADOPT 23-010 APPOINTING CHUCK SCHWARTZ OF MSA PROFESSIONAL SERVICES AS CITY ENGINEER. All in favor.

K. Resolution 23-011 2023 Commission Assignments for Council Members

Mayor Rolf suggested adding a liaison position for the school board.
 Council Member Tradewell offered to take the school board liaison position.
 Council Member West voiced support for adding this position.

Administrator Wickham mentioned that most of the city falls in the St. Francis Area School District but there is a small section that falls in the Anoka-Hennepin School District.

The council assigned the following liaison positions:

City Council Member	Commission Assignment
Angie Bray Johnson	Planning Commission
Mike Wylie	Parks Commission
John West, Paul Tradewell	Upper Rum River Watershed Management Organization URRWMO
John West	Anoka Co. Fire Protection Council/Fire Liaison
Paul Tradewell	School District 15 & 11

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO ADOPT 23-011 APPOINTING COMMISSION ASSIGNMENTS FOR COUNCIL MEMBERS. All in favor.

L. Resolution 23-012 Appointing Brad Johnson and Darrell Untereker to the Planning Commission

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO ADOPT 23-012 APPOINTING BRAD JOHNSON AND DARRELL UNTEREKER TO THE PLANNING COMMISSION. All in favor.

M. Resolution 23-013 Appointing Annette West and Dianne Pederson to the Parks Commission

MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT 23-013 APPOINTING ANNETTE WEST AND DIANNE PEDERSON TO THE PARKS COMMISSION. Motion carried 4-1. Council Member West abstained.

7. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES

8. CONSENT AGENDA

The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.

- A. Claims and Accounts
- B. Resolution 23-015 closing escrow accounts
- C. Resolution 23-016 accepting donation from Dahlstroms
- D. Resolution 23-017 approving Agency Agreement for Federal Participation in Construction
- E. Resolution 23-018 final acceptance of Hansons Oak Hollow

Council Member West requested to remove C.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WEST TO APPROVE A, B, D, AND E. All in favor.

Council Member West thanked the Dahlstrom's for their donation to the fire department.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO APPROVE C. All in favor.

9. CONSULTING ENGINEER

A. Anoka County Road Project Update

Engineer Schwartz noted that the Anoka County Highway Department will be here for a workshop on January 30th and that will be followed by an Open House on Feb 7th at City Hall. They will be providing information regarding the reconstruction of the bridge and the roundabout that will be constructed on Viking Blvd NW. Letters will be sent to residents that live along the affected route.

Council Member West asked if a project start date has been announced. Engineer Schwartz replied that the project will begin in the Fall of 2023.

Mayor Rolf suggested posting that the council will be present at the open house.

Council Member West asked for an update on the Poppy Street project. Engineer Schwartz replied he has not gotten an update recently but will reach out to St. Francis and provide an update to Administrator Wickham.

Council Member West asked for an update on the University Ave project. Engineer Schwartz replied that they have been in communication with the engineer from East Bethel and they are currently waiting on the results of the soil borings on a street section. He noted that project costs are coming in higher than expected.

10. FIRE DEPARTMENT

11. PUBLIC WORKS DEPARTMENT

12. PARKS

Dianne Pederson mentioned that the sledding hill at Dunlop Park has been a hit with residents. She noted that the commission hopes to begin work on the veteran's memorial in 2023.

13. PLANNING DEPARTMENT

A. Interview Applicants for Planning Commission Vacancy

Brad Johnson, Planning Commission Chair, thanked the council for reappointing him for a full term. He added that he is looking forward to having a full commission after tonight's appointments. Council Member Tradewell thanked Mr. Johnson for doing a great job.

Administrator Wickham noted that who ever is appointed will be filling the remainder of Bill Smith's term that will end at the end of this year.

The council interviewed Alan Hall and Marshal Anson for the open seat on the Planning Commission.

B. Resolution 23-020 appointing Planning Commissioner

MOTION MADE BY COUNCIL MEMBER WEST TO APPOINT ALAN HALL; NO SECOND WAS MADE.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT RESOLUTION 23-020 APPOINTING ALAN HALL AND MARSHAL ANSON TO THE PLANNING COMMISSION. Motion carried 4-1. Council Member West opposed.

14. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS

A. Administrator Updates

Administrator Wickham mentioned that the newsletter is in production and should be mailed out next week. He noted that information regarding the Workshop and Open House with Anoka County will be included. There will also be reminders on proper snow removal for residents.

15. MAYOR/COUNCIL REQUESTS/UPDATES

Mayor Rolf read the accomplishments of the council over the past four years and spoke about his goals for his term as Mayor. He suggested adding a section to the website with photos/bios of the council and having the entire council contribute to the newsletter. He voiced support for making improvements to the council chambers and deciding about the fire station project.

The next Regular Meeting is scheduled for Monday, January 30, 2023, at 7:00 p.m. with an Anoka County work session at 6:00 pm.

16. ADJOURNMENT

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO ADJOURN. Motion carried 5-0. The meeting was adjourned at 8:08 p.m.

Respectfully Submitted,

Jessica Rieland
City Clerk