

**OAK GROVE COUNCIL
Regular Meeting Minutes
Monday, March 28, 2022**

The Regular Meeting of the Oak Grove City Council was called to order by Mayor Denno at 7:00 p.m. on Monday, March 28, 2022. Pledge of Allegiance was said, and roll call taken.

Present: Dan Denno, Mayor
Weston Rolf, Council Member
Mike Wylie, Council Member
Paul Tradewell, Council Member

Also Present: Loren Wickham, City Administrator
Jessica Rieland, City Clerk
Rob Engler, Fire Chief
Chuck Schwartz, City Engineer

Via Zoom: John West, Council Member

1. PUBLIC FORUM

Jim Burman 20420 Cedar Dr NW voiced concern about the increased assessed value of his property. He requested the council/staff to investigate why there was such a large increase.

Mayor Denno mentioned that there is a tax increase cap for each year, and Staff will find out what that amount is for him.

Administrator Wickham provided the council with an email from the assessor's office. He noted that the total increase in cities in Anoka County ranged from 16%-24%.

2. ANNOUNCEMENTS

Mayor Denno made an announcement on behalf of Pam Johnson a resident of Oak Grove, and Vice Chair of the ISD 15 School Board. The school district's Superintendent is leaving, and the board will be mailing a survey to collect input from the residents. He encouraged everyone to participate.

Mayor Denno voiced opposition to the COVID-19 vaccines.

3. SETTING OF REGULAR AGENDA

MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER TRADEWELL TO APPROVE THE REGULAR AGENDA. All in favor.

4. APPROVAL OF COUNCIL MINUTES FOR MARCH 14, 2022

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER TRADEWELL TO APPROVE THE REGULAR MEETING MINUTES. All in favor.

5. ACKNOWLEDGE RECEIPT OF COMMISSION AND COMMITTEE MINUTES

A. Parks Commission minutes for March 16, 2022

Council acknowledged receipt of commission minutes.

6. SHERIFF'S REPORT FOR FEBRUARY 2022

A. Introduction of the Deputies assigned to Oak Grove

Sheriff Stuart spoke about the challenges law enforcement has faced over the past couple of years and thanked his team for their service.

Lieutenant Knotz introduced the deputies assigned to the Oak Grove contract. They are Deputy Donna Adrian, Deputy Lindsey Sawatsky, Deputy Ryannaon Ninow, Deputy Travis Wold, Deputy Investigator Chris Beck, and Sergeant Mike Slavik.

B. February 2022 Report

Lieutenant Knotz reported that in February there were 211 calls for service, including 3 thefts, 1 criminal sexual conduct, 1 damage to property, 2 gross misdemeanor arrests, 3 misdemeanor arrests, 4 DUI arrests, 2 domestic assault arrests, 5 warrant arrests, and 20 traffic arrests.

Council Member Rolf congratulated Lieutenant Knotz on his promotion and thanked the new deputies for doing a great job.

7. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES

Mayor Denno encouraged residents to go to the school district's website and look for the school superintendent questionnaire.

8. CONSENT AGENDA

The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.

- A. Claims and Accounts
- B. Anoka County Economic Development Agreement
- C. Resolution 22-050 Merit Pay Increases

Council Member West and Council Member Rolf requested to remove A.

MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER TRADEWELL TO APPROVE B AND C. All in favor.

Council Member West noted that his company, IPS has an invoice in Claims and Accounts, and he would like to abstain from the vote.

Council Member Rolf inquired about the Allina Health training invoice for \$6,000.

Chief Engler explained that it is for EMT training for the firefighters.

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE A. Motion carried 4-0. Council Member West abstained.

9. CONSULTING ENGINEER

- A. Consider Approving 198th Ave NW, 199th Ave NW & Orchid St. NW Plans and Advertising for Bid

Engineer Schwartz presented the plans for the 198th Ave NW, 199th Ave NW & Orchid St NW assessment project.

Kenna Pretts 3315 199th Ave NW asked if a cap for the project was voted on at the last meeting.

Mayor Denno replied yes, they set the cap at \$129,000.

Kenna Pretts shared some of the concerns she had heard from neighbors and requested that another vote be taken before the city moves forward with the project.

Mayor Denno replied that they would revisit the votes after the bids are obtained.

Administrator Wickham noted that the city received a petition from residents in that area and those that signed the petition were considered a yes vote. If a resident did not sign it, they were considered a no vote.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT RESOLUTION 22-052 APPROVING 198TH AVENUE NW, 199TH AVENUE NW & ORCHID STREET NW PLANS AND ADVERTISING FOR BID. All in favor.

- B. Resolution 22-053 Approving 207th Ave NW Plans and Advertising for Bid

Engineer Schwartz presented the plan for 207th Ave NW.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WEST TO ADOPT RESOLUTION 22-053 APPROVING 207TH AVENUE NW PLANS AND ADVERTISING FOR BID. All in favor.

C. Resolution 22-054 Approving 217th Ave NW Plans and Advertising for Bid

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT RESOLUTION 22-054 APPROVING 217TH AVENUE NW PLANS AND ADVERTISING FOR BID. All in favor.

D. Resolution 22-055 Establishing Municipal State Aid Streets

Engineer Schwartz explained the proposed revisions to the State Aid streets.

Council Member Rolf asked if residents were given an estimate of what the assessment project would cost before they signed the petition.

Engineer Schwartz replied yes, that at the neighborhood meeting he estimated the cost of the project would be \$7,000-\$8,000. Then after the meeting, a resident collected signatures for the petition.

MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT RESOLUTION 22-055 ESTABLISHING MUNICIPAL STATE AID STREETS. All in favor.

10. FIRE DEPARTMENT

11. PARKS

A. Consider donation of 10 park benches from Oak Grove Lions

Administrator Wickham mentioned that the Oak Grove Lions would like to donate to the city.

Council Member Wylie noted that he is a member of the Lions and that they are in the process of disbanding. They would like to donate funds to the city before they disband in June, and he will hopefully have a final plan after their next meeting.

12. PLANNING DEPARTMENT

A. Resolution 22-056 approving Minor Subdivision for Korin

Administrator Wickham stated that the applicants are proposing to adjust the lot lines on their existing parcels to create a new buildable single family residential lot. Grass Lake is a Natural Environment (NE) lake so both lots are subject to the shoreland zoning overlay district and FEMA floodplain Zone A. The OHW setback from Grass Lake is 150'. This minor subdivision is not creating any net new lots and therefore is not subject to park dedication fees. The applicants are proposing to combine Outlot B Twin Star Meadows into Parcel A. Outlot B is a small triangular parcel (118 sq. ft.) that was dedicated to the public in the plat of Twin Star Meadows. The city will have to sell or transfer Outlot B to the applicants for them to combine into Parcel A. This will be a condition of approval. If they are unable to acquire Outlot B they will have to revise the minor subdivision and legal descriptions. Anoka County has a taxable value of \$100 on this parcel. The City should consider selling it for at least that amount plus the legal/closing costs associated with selling it.

Parcel A is approximately 311,809 sq. ft. or 7.204 acres. The parcel will access off Old Sims Rd NW.

Parcel B is approximately 505, 246 sq. ft. or 11.599 acres. Parcel B has an existing house, private well, septic system and outbuildings on it.

Mark Korin 1600 Old Sims Rd NW mentioned that Old Sims Road was the old cart path in the 1800s and the dirt road shifted over time creating a sliver of land at the edge of his property. He would like to purchase that land to incorporate it into Parcel

B. Consider selling Outlot B Twin Star Meadows

The council agreed to sell Outlot B Twin Star Meadows to the applicant for \$100 plus legal/closing costs.

MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT RESOLUTION 22-056 APPROVING MINOR SUBDIVISION FOR KORIN. All in favor.

City Council date

Brad Johnson, 3865 193rd Ln NW thanked the council for appointing him to the planning commission and provided an update on the applications that were discussed at the last meeting.

13. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS

A. Award Facility Needs Study – Fire Station 1

Administrator Wickham reviewed the quotes received for the facility needs study for Fire Station 1.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO AWARD FACILITY NEEDS STUDY – FIRE STATION 1 TO BUETOW 2 ARCHITECTS, INC IN THE AMOUNT OF \$7,800. All in favor.

B. Administrator Updates

Administrator Wickham reminded the council that the newsletter content is due this week and it will be mailed out mid-April. The regular newsletter will be combined with the recycling newsletter. He added that the business advertisements are going well.

Administrator Wickham mentioned that the audit report will be presented at that the April 25th meeting.

14. MAYOR/COUNCIL REQUESTS/UPDATES

Council Member Wylie mentioned that a recent planning application proposed connecting 11 units to the St. Francis sewer and water system. He voiced concern regarding the response received from St. Francis.

Administrator Wickham noted that the city received a concept plan for a development that is adjacent to The Ponds. The developer proposed connecting 11 units to city sewer and water. Administrator Wickham contacted St. Francis and asked if they would consider including the 11 units in the existing agreement the city has for The Ponds. However, St. Francis requested a \$100,000 trunk fee plus double the amount for the WAC and SAC fee for them to connect. Therefore, the applicant will likely have to revise their plan. St. Francis also requested to revisit The Ponds agreement.

The next Regular Meeting is scheduled for Monday, April 11, 2022, at 7:00 p.m.

15. ADJOURNMENT

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WEST TO ADJOURN. Motion carried 5-0. The meeting was adjourned at 8:26 p.m.

Respectfully Submitted,

Jessica Rieland
City Clerk