

**OAK GROVE COUNCIL  
Regular Meeting Minutes  
Monday, April 25, 2022**

The Regular Meeting of the Oak Grove City Council was called to order by Mayor Denno at 7:00 p.m. on Monday, April 25, 2022. Pledge of Allegiance was said, and roll call taken.

Present: Dan Denno, Mayor  
Weston Rolf, Council Member  
Mike Wylie, Council Member  
Paul Tradewell, Council Member  
John West, Council Member

Also Present: Loren Wickham, City Administrator  
Jessica Rieland, City Clerk  
MaryEllen Stuk, Abdo  
Chuck Schwartz, City Engineer

**1. PUBLIC FORUM**

**2. ANNOUNCEMENTS**

Mayor Denno announced that on Saturday, April 30<sup>th</sup> from 10:00 am – 2:00 pm the Anoka County Sheriff's office and U.S. Drug Enforcement Administration will be holding an event for drive-through disposal of expired prescription drugs as well as e-cigarettes and other vaping materials. He added that if you have any illegal drugs to dispose of you can drop those off too.

**3. SETTING OF REGULAR AGENDA**

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO APPROVE THE REGULAR AGENDA. All in favor.**

**4. APPROVAL OF COUNCIL MINUTES FOR APRIL 11, 2022**

**MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE THE REGULAR MEETING MINUTES. All in favor.**

**5. ACKNOWLEDGE RECEIPT OF COMMISSION AND COMMITTEE MINUTES**

- A. Parks Commission minutes for April 20, 2022

Council acknowledged receipt of commission minutes.

**6. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES**

- A. 2021 Audit presentation by BerganKDV
- B. Consider accepting audit report

Andy Grise from BerganKDV presented the 2021 audit report.

Council Member Tradewell asked if money is being collected from the The Ponds sewer fund and going back into the Lake George sewer fund to pay back the money that was borrowed.

Administrator Wickham replied yes, money is transferred in on an annual basis not monthly.

**MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER ROLF TO ACCEPT THE 2021 AUDIT REPORT. All in favor.**

**7. CONSENT AGENDA**

*The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.*

- A. Claims and Accounts
- B. Resolution 22-063 Declaring Surplus Equipment

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE THE CONSENT AGENDA. All in favor.**

City Council date

## 8. CONSULTING ENGINEER

### A. 2022 Assessment Project Update

Engineer Schwartz noted that they received bids for the 2022 street improvement projects and one of the alternates was for the 198<sup>th</sup> Avenue NW, 199<sup>th</sup> Avenue NW, and Orchid Street NW assessment project. That bid came in at \$126,000 which is under the maximum budget of \$129,000.

Mayor Denno mentioned that it was clear at the last meeting that if the bid came in under the max budget, the residents were in favor of moving forward with the project.

Gene Hodel 19828 Orchid Street NW asked what the next step is for the assessment project.

Engineer Schwartz replied that it would be to award the bid and get started.

Mr. Hodel noted that he surveyed the neighborhood again and his results show that 6 residents do not want the project and 5 do. He asked if the city would be taking another survey.

Council Member West mentioned that he believed the signatures were going to be verified before moving forward.

Council Member Rolf asked how many people were notified that the bid came in within the acceptable range and that the council would be discussing moving forward with the project.

Clerk Rieland replied that she contacted the residents that organized the petition.

Administrator Wickham replied that he notified Gene Hodel as well.

Mayor Denno asked how long the council has before they need to decide.

Engineer Schwartz replied that they have 60 days to award the bids and they were received on April 11<sup>th</sup>.

Mayor Denno suggested sending another letter to the affected residents to verify the signatures on the petition.

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER ROLF TO TABLE THE 2022 ASSESSMENT PROJECT UNTIL STAFF CONFIRMS PETITION SIGNATURES. All in favor.**

### B. Resolution 22-064 awarding 2022 Street Improvement Project

Engineer Schwartz explained the alternate bids that were included with the 2022 street improvement project.

Council Member Rolf inquired why the city collected \$600,000 for road improvements and then put \$126,000 of that budget towards an assessment project. He asked if they could collect less for road improvements in the future and bond for assessment projects.

Administrator Wickham replied that \$600,000 is the recommended amount to collect to maintain the city's roads on a 20-year cycle. He added that the residents that live on gravel roads also pay property taxes that contribute to the road maintenance fund.

Council Member Tradewell asked how much it would cost to bond for a project like this.

Engineer Schwartz estimated that the cost to bond would increase the project costs by \$10,000 and the project would no longer be feasible.

**MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WEST TO TABLE AWARDING THE 2022 ASSESSMENT PROJECT WITH ALTERNATES UNTIL THE MAY 9<sup>TH</sup> MEETING. All in favor.**

### C. Resolution 22-065 awarding 207<sup>th</sup> and 217<sup>th</sup> Avenue Improvement Project

Engineer Schwartz reviewed the bids received for 207<sup>th</sup> and 217<sup>th</sup> Avenue and explained that these are State Aid roads and will be paid for out of a separate budget.

**MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER ROLF TO ADOPT RESOLUTION 22-065 AWARDDING THE 207<sup>TH</sup> AND 217<sup>TH</sup> AVENUE IMPROVEMENT PROJECT TO KNIFE VALLEY INC. FOR \$572,387.34. All in favor.**

**9. FIRE DEPARTMENT**

Administrator Wickham mentioned that there will be a work session before the regular meeting on May 9<sup>th</sup> to review the facility needs study for Station 1.

**10. PUBLIC WORKS DEPARTMENT**

Administrator Wickham noted that Public Works has wrapped up street sweeping and recently purchased a backhoe from the City of Andover.

**11. PARKS**

A. Pickleball Court at Oak Grove Preserve Park

Jerry Tri, Parks Commission Chair, recommended moving forward with the pickleball court project at Oak Grove Preserve Park. He explained the installation process and where the court would be located. He noted that they have received many requests from residents to build one.

Council Member Rolf asked about the annual maintenance costs.

Chair Tri replied that maintenance costs are minimal when the court is installed and sealed properly.

Council Member Rolf asked why they chose to put the court at Oak Grove Preserve Park instead of City Hall or a more central location.

Chair Tri replied that there is a high demand for pickleball, and he foresees more courts being built in the future, including one at City Hall.

Council Member West noted that with the fire station project and the veterans memorial project underway at City Hall, it would be best to build elsewhere so there isn't a long delay before the court is constructed.

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT RESOLUTION 22-066 APPROVING THE CONSTRUCTION OF A PICKLEBALL COURT AT OAK GROVE PRESERVE PARK NOT TO EXCEED \$24,000 USING PARK DEDICATION FUNDS. Motion carried 4-1. Council Member Rolf opposed.**

**12. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS**

A. Recycle Day update

Clerk Rieland mentioned that there were 266 residents that dropped off items for Spring Recycle Day.

Mayor Denno inquired if they were able to pay with a credit card this year.

Clerk Rieland replied yes, and Administrator Wickham added that approximately 10% of the payments were made by credit card.

B. Administrator Updates

Administrator Wickham mentioned that he would like to respond to the City of St. Francis regarding the Hank PUD proposal that included 11 new connections to city water and sewer. He noted that the response he initially received from St. Francis was unreasonable and he suggested sending a counter proposal that amends the original agreement the city has for The Ponds development to include the Hank parcel.

Council Member Rolf voiced opposition to building more houses, on .25-acre lots, in that area.

The council agreed to send the counter proposal with amendment to the original agreement.

Administrator Wickham requested feedback from the council regarding the ordinance amendments that were proposed at the last meeting.

Mayor Denno noted that he would like more road frontage required around cul de sacs.

Council Member Tradewell mentioned that he would like to see the variance process improved.

Council Member Rolf asked who is responsible for maintaining the land inside the cul de sacs. Administrator Wickham replied that the city maintains that as part of the road right of way.

Engineer Schwartz noted that the larger cul de sac design works well for public works when they have to plow the road. He mentioned that he would provide sketches of different sizes of cul de sacs at an upcoming meeting.

Administrator Wickham mentioned that he would bring the information back to the planning commission to discuss. He noted that the work session for Accessory Dwelling Units will be scheduled in June.

### **13. MAYOR/COUNCIL REQUESTS/UPDATES**

Council Member West asked if there was a plan to remove the cork board in the council chambers. Administrator Wickham replied that he received quotes to put the city's logo there, but the price seemed high. The plan was then put on hold until the facility needs study was completed, and the council had a better idea of what improvements were going to be made to the building.

Mayor Denno thanked the residents for attending the meeting. He mentioned that he didn't write anything about the COVID-19 vaccination in the newsletter, but he would still like to implore everyone to do their research before having their child vaccinated.

***The next Regular Meeting is scheduled for Monday, May 9, 2022, at 7:00 p.m. and there will be a work session at 6:00 p.m.***

### **14. ADJOURNMENT**

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO ADJOURN. Motion carried 5-0. The meeting was adjourned at 8:54 p.m.**

Respectfully Submitted,

Jessica Rieland  
City Clerk