

**OAK GROVE COUNCIL  
Regular Meeting Minutes  
Monday, May 9, 2022**

The Regular Meeting of the Oak Grove City Council was called to order by Mayor Denno at 7:00 p.m. on Monday, May 9, 2022. Pledge of Allegiance was said, and roll call taken.

Present: Dan Denno, Mayor  
Weston Rolf, Council Member  
Mike Wylie, Council Member  
John West, Council Member

Also Present: Loren Wickham, City Administrator  
Matt Anderson, Public Works Director

Via Zoom: Paul Tradewell, Council Member  
Chuck Schwartz, City Engineer

**1. PUBLIC FORUM**

**2. ANNOUNCEMENTS**

**3. SETTING OF REGULAR AGENDA**

Administrator Wickham noted that he added Resolution 22-072 for the development agreement for Hanson's Oak Hollow.

**MOTION MADE BY COUNCIL MEMBER WEEST, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE THE REGULAR AGENDA. All in favor.**

**4. APPROVAL OF COUNCIL MINUTES FOR APRIL 25, 2022**

Council Member Rolf noted that in the minutes under 12.B. he would like to clarify that he is not completely against building homes near the border of St. Francis; he is against building more homes on 0.25-acre lots.

**MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WEST TO APPROVE THE REGULAR MEETING MINUTES. All in favor.**

**5. SHERIFF'S REPORT FOR APRIL 2022**

Commander Knotz reported that in April there were 224 calls for service, including 2 thefts, 1 criminal sexual conduct, 3 DUI arrests, 1 domestic arrest, and 22 traffic arrests.

Commander Knotz mentioned that there is a new program, sponsored by the Department of Commerce, that provides a way for people to burn a serial number onto their catalytic converter. That way if it is stolen there is a way to identify it. Another step that is being taken is to require identification from anyone that drops off a catalytic converter to be recycled.

Mayor Denno asked where residents can get the serial number kits.

Commander Knotz replied that they are available at the Sheriff's office and they should monitor their website to see when they are back in stock.

Mayor Denno asked if verbal warnings are tracked on the monthly report.

Commander Knotz replied no, they are not tracked.

**6. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES**

A. County Commissioner Matt Look

Commissioner Look 2614 Wingfield Avenue NE, Anoka thanked residents for the opportunity to serve as their County Commissioner for the past 10 years. He noted that the redistricting results have moved his district completely out of the city. So, for the next 10 years, he will not be representing Oak Grove. Commissioner Look also spoke about the increase in property taxes and the current road construction projects in Anoka County.

Mayor Denno inquired if a new county jail is going to be built. Commissioner Look replied there is a proposal for a new jail that would cost approximately \$300 million.

The council thanked Commissioner Look for his service.

## **7. CONSENT AGENDA**

*The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.*

- A. Claims and Accounts
- B. Resolution 22-067 approving Minor Subdivision for Rivard
- C. Resolution 22-068 Final Acceptance West Side 2nd Addition
- D. Resolution 22-069 Final Acceptance of West Side 3rd Addition
- E. Resolution 22-070 approving continuation of the Cooperative Agreement with Anoka County for receiving and administering funds for the CDBG and HOME programs
- F. Resolution 22-072 Development Agreement for Hanson's Oak Hollow

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE THE CONSENT AGENDA. All in favor.**

## **8. CONSULTING ENGINEER**

- A. 2022 Assessment Project Update

Engineer Schwartz mentioned that letters were sent to the property owners in the assessment area to confirm their signatures. He noted that Joseph Schneider, changed his vote, however, the new owners of that house are in favor of the project.

Administrator Wickham added that the assessment amount for Mr. Schneider's property is being held in escrow to cover the cost of the assessment.

Brady Carlson 20160 Poppy Street NW suggested that for future projects, the city gets a bid for the entire project area so that everyone has a more accurate idea of what the assessment cost will be. He mentioned that he turned in a petition for Poppy Street NW and 202<sup>nd</sup> Lane NW to be included in the feasibility study, however, that area was not added. He stated that the majority of property owners along those two roads are in favor of paving. He requested that the city do another feasibility study for Poppy Street NW and 202<sup>nd</sup> Lane NW so that residents know the true cost of the assessment and can vote for the project again.

Administration Wickham replied that there were not enough signatures to move the petition forward. Mr. Carlson replied that there were nine residents in favor and one against. So, an overwhelming majority of property owners are in favor of paving the road.

Engineer Schwartz replied that the petition he saw had less than 51%.

Mr. Carlson replied that the signatures he collected totaled more than 51% and asked why the map was not updated to reflect that.

Engineer Schwartz invited Mr. Carlson to review the petition with him and suggested that if the project is not added to this year's road improvements, it could be added to a future project.

Mr. Carlson asked the council to consider adding Poppy Street NW and 202<sup>nd</sup> Lane NW to this year's project.

Gene Hodel 19828 Orchid Street NW voiced opposition to the assessment project.

David Lorendo 3227 199<sup>th</sup> Avenue NW voiced support for the assessment project.

Kenna Pretts 3315 199<sup>th</sup> Avenue NW asked if the city could get a quote for the additional roads to see if the combined project would reduce the assessment cost for everyone.

Engineer Schwartz mentioned that they reviewed the cost for the combined project, and it did not significantly affect the cost.

B. Resolution 22-064 awarding 2022 Street Improvement Project

**MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER WEST TO APPROVE RESOLUTION 22-064 AWARDING 2022 STREET IMPROVEMENT PROJECT. All in favor.**

C. Engineer Updates

Engineer Schwartz mentioned that there will be a preconstruction meeting with North Valley on May 23<sup>rd</sup> to discuss the 2022 street improvement projects and construction should begin shortly after that.

## **9. FIRE DEPARTMENT**

Administrator Wickham noted that Chief Engler and the firefighters have met with the architect once and plan on meeting with him again. They have been working to narrow down the best concept plan for Station 1 to present to the council.

## **10. PUBLIC WORKS DEPARTMENT**

A. Public Works Director – Update

Director Anderson mentioned that Public Works has had a busy day with storm clean up. They spent last week patching roads and the roads have been swept. He noted that Recycle Day and Vehicle Day at the Early Childhood Family Center was a success again this year. He noted that soon they will be bringing wood chips to the playgrounds and mowing lawns.

Council Member Rofl inquired if Public Works was still planning on replacing a truck this year. Director Anderson replied yes, he has been monitoring prices and working on replacing one.

## **11. FINANCE**

A. First quarter 2022 financial report – Abdo Financial Solutions

Julie McMackins with Abdo presented the first quarter report for 2022.

Council Member West asked why the fund transfers are all done at the same time. Administrator Wickham replied that the city has done transfers twice a year in the past but no longer do it that way.

A. Transfer of Excess General Fund Balance

Ms. McMackins recommended transferring the excess General Fund balance of \$543,233 to the Road Improvement Fund.

Administrator Wickham added that transferring the funds to that account would give the city a one-year cushion for road improvements since the projects that are coming up will be more than what they usually budget for annually.

Council Member Rolf inquired if the excess funds could be transferred elsewhere.

Administrator Wickham replied that the council can decide where to transfer the funds.

Mayor Denno suggested transferring the excess funds to the 410 Asset Acquisition Fund so it can be reserved for future projects.

**MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT RESOLUTION 22-071 APPROVING THE TRANSFER OF FUNDS. All in favor.**

B. Long-Term Financial Plan

Ms. McMackins presented the long-term financial plan proposal.

City Council date

Administrator Wickham noted that the long-term plan was budgeted for in 2022 under finance.

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT RESOLUTION 22-073 ACCEPTING THE LONG-TERM FINANCIAL PLAN FROM ABDO FINANCIAL SOLUTIONS IN THE AMOUNT NOT TO EXCEED \$6,000. All in favor.**

## **12. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS**

### **A. Redistricting – Anoka County Updates**

Administrator Wickham reviewed the redistricting results for Anoka County.

### **B. Administrator Updates**

Administrator Wickham mentioned that the city has a Request for Proposal (RFP) out for animal control services. He noted that the work session that was scheduled for tonight was rescheduled for a meeting in June. Administrator Wickham stated that the city received an application for a new tobacco license for the Oak Grove Smoke Shop that will be located in the strip mall off Lake George Blvd NW. All the documents have been received and the background check came back clear.

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER ROLF TO ADOPT RESOLUTION 22-074 APPROVING TOBACCO LICENSE FOR THE OAK GROVE SMOKE SHOP. All in favor.**

## **13. MAYOR/COUNCIL REQUESTS/UPDATES**

Council Member Rolf noted that he received feedback from a new resident in The Refuge neighborhood, and they were very pleased with how well the city snow plows. He thanked Director Anderson and Public Works for doing a great job.

Council Member West stated that he believes in letting the residents vote before moving forward with an assessment project.

***The next Regular Meeting is scheduled for Monday, June 13, 2022, at 7:00 p.m.***

## **CLOSED SESSION**

Pursuant to Minnesota Statute 13D.05, subd. 3(c)(3), the City Council will meet in a closed session to discuss the development of an offer to sell the following property: PID: 28-33-24-32-0002. The council went into closed session at 8:35 pm. The public meeting was resumed at 8:55 pm.

## **14. ADJOURNMENT**

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER ROLF TO ADJOURN. Motion carried 5-0. The meeting was adjourned at 8:56 p.m.**

Respectfully Submitted,

Jessica Rieland  
City Clerk