

**OAK GROVE COUNCIL
Regular Meeting Minutes
Monday, June 13, 2022**

The Regular Meeting of the Oak Grove City Council was called to order by Mayor Denno at 7:00 p.m. on Monday, June 13, 2022. Pledge of Allegiance was said, and roll call taken.

Present: Dan Denno, Mayor
Weston Rolf, Council Member
Mike Wylie, Council Member
Paul Tradewell, Council Member
John West, Council Member

Also Present: Loren Wickham, City Administrator
Jessica Rieland, City Clerk
Chuck Schwartz, City Engineer

1. PUBLIC FORUM

Robert Scott 189th Ln NW voiced concern about the four-wheeler traffic at Rum River Ridge Park and mentioned that trees had been uprooted, broken, and shoved into a port-a-potty. He requested that the city install 3 signs and a streetlight at the park.

Mayor Denno requested that Administrator Wickham bring forward a plan at an upcoming meeting.

2. ANNOUNCEMENTS

3. SETTING OF REGULAR AGENDA

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO APPROVE THE REGULAR AGENDA. All in favor.

4. APPROVAL OF COUNCIL MINUTES FOR MAY 9, 2022

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE THE REGULAR MEETING MINUTES. All in favor.

5. ACKNOWLEDGE RECEIPT OF COMMISSION AND COMMITTEE MINUTES

- A. Parks Commission minutes for May 18, 2022
- B. Planning Commission minutes for May 19, 2022

Council acknowledged receipt of commissioner minutes.

6. SHERIFF'S REPORT FOR MAY 2022

Commander Knotz reported that in the month of May there were 297 calls for service including 5 thefts, 1 criminal sexual conduct, 4 damage to property, 1 harassing communication, 1 felony arrest, 1 gross misdemeanor arrest, 2 misdemeanor arrests, 2 DUI arrests, 1 domestic assault arrest, 1 warrant arrest, and 21 traffic arrests.

Council Member West thanked Commander Knotz for providing information for business owners that want to utilize the catalytic converter identification program.

Council Member Rolf inquired about the increase in calls for service year-over-year and the Night to Unite event.

Commander Knotz explained that there were 70 calls this month that were out of the norm including 10 alarm calls due to weather events, 13 more domestic calls, 11 power line calls, 10 calls to follow-up with deputies that were on the road, 9 more property damage accidents, and 9 welfare check calls.

Commander Knotz replied that he does not have information on Night to Unite currently but more information will be coming.

Council Member Rolf mentioned that he spoke with a resident that had their boat stolen and asked Commander Knotz to inform everyone what steps to take when property is stolen.

Commander Knotz explained that it is always best to call 911 instead of trying to recover your stolen property alone. It is best to have trained professionals handle the incident.

City Council date

Mayor Denno added that residents are hesitant to call 911 when it is not an emergency, so it is important to inform them that the best way to report a problem is to call 911, not City Hall. Commander Knotz agreed and reiterated that the best way to get help is to call 911.

7. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES

8. CONSENT AGENDA

The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.

- A. Claims and Accounts
- B. Resolution 22-072 hiring Eugene Lund as temporary seasonal on-call Public Works employee
- C. Resolution 22-073 approving Interim Use Permit for Michele Randall
- D. Resolution 22-074 approving security reduction for Farmstead North
- E. Resolution 22-075 changing status of Steve Pelton
- F. Resolution 22-076 changing status of Todd Torson
- G. Resolution 22-077 approving temporary liquor license for St. Patrick's Church
- H. Resolution 22-078 approving liquor license renewals
- I. Resolution 22-079 authorizing payment of \$3,000 for treatment of milfoil on Lake George
- J. Resolution 22-080 approving Final Plat for Hanson's Oak Hollow
- K. Resolution 22-081 accepting Development Agreement for Hanson's Oak Hollow
- L. Resolution 22-082 accepting resignation from Blair McCartney

Council Member West requested to remove E, F, L

Council Member Rolf requested to remove H

Mayor Denno requested to remove I

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE A, B, C, D, G, J, K. All in favor.

Council Member West congratulated Steve Pelton and Todd Torson on their promotion to Captain.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE E AND F. All in favor.

Council Member Rolf inquired if any of the establishments renewing their liquor licenses had any business complaints over the past year.

Clerk Rieland replied that there were no violations or complaints in the past year for those businesses. She noted that she has not yet received renewal forms from SRO yet.

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WEST TO APPROVE H. All in favor.

Mayor Denno requested the resolution be reworded to say the Lake George Improvement District requests a \$3,000 contribution.

Administrator Wickham replied that Staff would update the resolution.

MOTION MADE BY MAYOR DENNO, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE I. All in favor.

Council Member West thanked Blair McCartney for her years of service.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO APPROVE I. All in favor.

9. CONSULTING ENGINEER

- A. Resolution 22-083 ordering preliminary feasibility report for 202nd Lane NW, Poppy Street NW, and Vintage Drive NW.

Engineer Schwartz presented a slide show explaining the steps the city has taken to collect information on the assessment project. He noted that if the north and south projects were combined it would reduce the assessment fee to \$9,000 for everyone.

Mayor Denno noted that the council will discuss how they would like to move forward before having residents come to the podium to ask questions.

Council Member Wylie asked for the total number of people for/against the project. Engineer Schwartz replied that there are 15 in favor and 28 against the project. Council Member Wylie suggested that future projects be the entire area instead dividing it up into sections.

Council Member Rolf asked where the original project area boundaries are. Engineer Schwartz explained where the project was proposed at the first neighborhood meeting. Council Member Rolf asked how many houses are on Poppy Street NW and how many of the residents want their road paved. Engineer Schwartz replied that there are nine houses on Poppy Street and originally there were five residents in favor. However, one changed their vote so now there are four in favor. Council Member Rolf noted that he does not want to force the people on Poppy Street to pave their road just because most residents on 202nd Lane want pavement.

Council Member West stressed the importance of better communication so that the residents and council can make better decisions. He is not in favor of dividing the project up street by street and stated that Poppy Street does not have 51% in favor of the project. Engineer Schwartz replied that at the last meeting there was a majority in favor on Poppy Street and that he has been reacting to the petitions that the city receives and presenting the information that has been collected.

Council Member Tradewell agreed with the other council members and stated that 202nd Lane NW has the numbers, and the project makes sense for that road.

Mayor Denno asked about the houses that are not included in the outlined sections. Engineer Schwartz replied that those residents did not sign the petition, so they are no longer being considered. Mayor Denno asked for clarification on the original 77 households in the assessment area because he has had a hard time reaching that number when he counts the properties. He stated that he is not in favor of dividing the area into separate neighborhoods. Administrator Wickham replied that the 40-acre parcel at the back of the neighborhood would be counted as multiple parcels and that may account for the difference in numbers.

Council Member Tradewell stated that he is in favor of moving forward with 202nd Lane NW. Council Member West stated that he is in favor of moving forward with 202nd Lane NW. Mayor Denno stated that he is not in favor of moving forward with any of the roads. Council Member Rolf stated that he is not in favor of moving forward with any of the roads. Council Member Wylie stated that he is in favor of moving forward with 202nd Lane NW.

Ron Rosenbaum 3359 202nd Ln NW noted that he has lived on 202nd Lane NW for 15 years and he is in favor of paving the road because of the dust. He added that with the mix of residents in this area the council will never get 51% to pave the entire area.

James Guy 19961 Poppy St NW noted that he is new to the neighborhood, and he would prefer the entire area be paved and assessed.

Matt Matti 3509 202nd Ln NW mentioned that at a previous meeting the council said that they would not move forward with the project unless the whole area was in favor. He stated that he is not in favor of piecing roads together. It should be all or nothing.

Council Member Rolf asked Mr. Matti if he is in favor of paving 202nd Lane NW. Mr. Matti replied that he is not a property owner, but his family is in favor of paving.

Mark Johnson 20012 Poppy St NW mentioned that he is not in favor of paving Poppy Street NW but paving 202nd Lane NW would be a good idea.

Brady Carlson 20160 Poppy St NW asked if the payment could be deferred until the property is sold. Administrator Wickham replied that a resident would have to meet certain criteria but yes, it is possible to have the assessment deferred.

Mr. Carlson noted that there is a lot of traffic along these roads, and he is in favor of paving Poppy Street NW. He also inquired if it is acceptable for council members to meet with residents privately to discuss the project.

Mayor Denno replied that it is perfectly acceptable as long as there is no more than two council members present.

Council Member Rolf mentioned that he was one of the council members that met with residents about the project and that he was under the impression that when Brady came forward at the last meeting that he had 51% of the signatures required for the entire area not just his road.

Mr. Carlson replied that the petition he turned in had signatures for Poppy Street NW and 202nd Lane NW ending with the Matti properties.

Council Member Rolf voiced concern about forcing people on Poppy Street NW to pave their road so that 202nd Lane NW can be paved. He stated for the record, that meeting with residents did not change his mind about the project. His vote was not influenced by that. He is only taking into consideration the number of signatures.

Council Member Wylie noted that he was the other council member that was in the neighborhood that day. He explained that he met Council Member Rolf there to drive the area and familiarize himself with the neighborhood.

Brad Johnson 3865 193rd Ln NW asked if any of the roads could be designated as Municipal State Aid (MSA) roads so that those funds could be used to pay for the improvements.

Engineer Schwartz replied that the state does not regulate which roads are designated, but they need to begin and end at another state aid route. Also, when state aid roads are improved, they are held to a different standard than other city roads, they are wider and more robust.

Council Member Tradewell noted that if you consider Poppy Street NW and 202nd Lane NW, there is 53% of the residents in favor of paving.

Ron Rosenbaum 3359 202nd Ln NW asked how much money the city would save if they did not have to grade the gravel road. He mentioned that this road project has caused residents sleepless nights and he stressed the importance of deciding without having 51% from the entire area.

Mark Johnson 20012 Poppy St NW mentioned that there are only 6 residents that live along Poppy Street NW and that the gravel road doesn't even require grading because of the low volume of traffic.

Brady Carlson 20160 Poppy St NW stated that there are 50 cars or more per day that drive Poppy Street NW. He is not in favor of dropping the project all together.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER ROLF TO ADOPT RESOLUTION 22-083 ORDERING PRELIMINARY FEASIBILITY REPORT FOR 202ND LANE NW AND VINTAGE DRIVE NW. All in favor.

- B. Resolution 22-084 accepting preliminary feasibility report and ordering public improvement hearing.

Engineer Schwartz explained that the next step in the process is accepting the study and ordering the hearing. He recommended scheduling the hearing for June 27th if the council would like the project to be included in the 2022 street improvement projects.

Engineer Schwartz added that he will be on vacation on the 27th and that another person from his office will be attending the meeting.

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT RESOLUTION 22-084 ACCEPTING PRELIMINARY FEASIBILITY REPORT AND

**ORDERING PUBLIC IMPROVEMENT HEARING FOR 202ND LANE NW AND VINTAGE DRIVE NW.
All in favor.**

C. Engineer Updates

Engineer Schwartz noted that work will begin this week on the 2022 paving projects.

10. FIRE DEPARTMENT

11. PUBLIC WORKS DEPARTMENT

12. PARKS

13. PLANNING DEPARTMENT

Administrator Wickham mentioned that Bill Smith, Planning Commission Chair will be resigning at the planning meeting on Thursday. He sold his house and will be moving out of the city.

Brad Johnson 3865 193rd Ln NW spoke about the challenges the planning commission and developers have faced with businesses moving into the industrial park off Viking Blvd NW. He stated that he would be making an appeal to the County Commissioner and Transportation Division to take a more active role in the safe operation of that section of road. He would also like for the council to reach out to the county and request a traffic study be done in that zone.

14. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS

A. Resolution 22-085 City Animal Impound Contract

Administrator Wickham noted that the former service provider closed his business on June 1st and the city has been without animal control services since then. He mentioned that there was a request for bid advertised, however the city did not receive any bids. Administrator Wickham explained the one-year agreement with the Animal Humane Society.

**MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL
TO ADOPT RESOLUTION 22-085 ACCEPTING THE ANIMAL IMPOUND CONTRACT. All in favor.**

Council Member Rolf asked if the city has a fee to recoup the expense of impounding an animal. Administrator Wickham replied that the pet owner is charged a fee when they pick up their animal. The only time the city incurs an expense is if a pet is not picked up. Council Member Rolf requested that a fee be discussed at a future meeting.

Wendy Jarson 19322 Linnett St NW suggested posting on social media to help find a new service provider.

Administrator Wickham replied that the city advertised in the Star Tribune, Anoka Union Herald and on the city's website. The city does not currently have any social media accounts. Mayor Denno suggested that Ms. Jarson share the request for proposal to the social media sites she mentioned.

B. Administrator Updates

Administrator Wickham noted that the city received its population estimate and as of April 1, 2022, there are 3,205 housing units, 3,103 households and 9,004 residents.

Mayor Denno asked what the average household size was. Administrator Wickham replied that it is 2.894.

Administrator Wickham mentioned that there will be a work session scheduled before the next regular meeting to discuss the plans for Station 1 with the architect.

15. MAYOR/COUNCIL REQUESTS/UPDATES

Council Member Tradewell asked Engineer Schwartz to provide an updated map of the assessment project area at the next meeting.

Council Member Wylie inquired about The Ponds site and the new development that requested connections to St. Francis water and sewer.

Administrator Wickham replied that he is still waiting to hear back from St. Francis and that he will follow-up with them again next week.

Council Member Wylie asked about the Poppy Street project.

Administrator Wickham replied that it is moving forward.

Engineer Schwartz added that they intend to invite Oak Grove to the preconstruction meeting and that has not been scheduled yet. The bid has already been awarded.

The next Regular Meeting is scheduled for Monday, June 27, 2022, at 7:00 p.m.

CLOSED SESSION

Pursuant to Minnesota Statute 13D.05, subd. 3(c)(3), the City Council will meet in a closed session to discuss the development of an offer to sell the following property: PID: 26-33-24-41-0020. The council went into closed session at 9:11 pm. The public meeting was resumed at 9:15 pm.

16. ADJOURNMENT

MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER ROLF TO ADJOURN. Motion carried 5-0. The meeting was adjourned at 9:16 p.m.

Respectfully Submitted,

Jessica Rieland
City Clerk