

OAK GROVE COUNCIL
Regular Meeting Minutes
Monday, September 12, 2022

The Regular Meeting of the Oak Grove City Council was called to order by Mayor Denno at 7:00 p.m. on Monday, September 12, 2022. Pledge of Allegiance was said, and roll call taken.

Present: Dan Denno, Mayor
Weston Rolf, Council Member
Mike Wylie, Council Member
Paul Tradewell, Council Member
John West, Council Member

Also Present: Loren Wickham, City Administrator
Jessica Rieland, City Clerk
Rob Engler, Fire Chief
Matt Anderson, Public Works Director

Via Zoom: Chuck Schwartz, MSA

1. PUBLIC FORUM

Richard Klabecek 19519 Lake George Blvd NW asked the city council to pass a resolution to direct the elections office of Anoka County to turn on the cast vote record on the tabulators in Oak Grove.

Clerk Rieland replied that the city received a similar request before the primary election and passed it onto Anoka County.
Mayor Denno replied that he would call Anoka County to find out more information about it.

Brad Johnson 3865 193rd Ln NW noted that he attended the budget work session earlier in the evening and voiced concern about reducing the transfer to the road improvement fund because it could lead to larger levy increases in the future.

Brian Jude 22204 Zion Pkwy NW voiced concern about traffic on Zion Pkwy NW and requested that the city do a speed study there.

2. ANNOUNCEMENTS

Clerk Rieland announced that Fall Recycling Day will be on Saturday, September 24th from 8:00 am – noon at the public works facility.

3. SETTING OF REGULAR AGENDA

Resolution 22-133 was added under Consent Agenda and Resolution 22-134 was added under Consulting Engineer.

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WEST TO APPROVE THE REGULAR AGENDA. All in favor.

4. APPROVAL OF COUNCIL MINUTES: WORK SESSION AND REGULAR MEETING FOR AUGUST 29, 2022

MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER TRADEWELL TO APPROVE THE WORK SESSION AND REGULAR MEETING MINUTES. All in favor.

5. SHERIFF'S REPORT FOR AUGUST 2022

A. Report for August 2022

Commander Knotz reported that in August there were 289 calls for service, including 2 burglaries, 6 thefts, 3 damage to property, 2 felony arrests, 1 gross misdemeanor arrest, 1 misdemeanor arrest, 2 DUI arrests, 1 domestic assault arrest, 1 warrant arrest, and 27 traffic arrests.

Commander Knotz noted that the Sheriff's Office will have its annual open house this Wednesday, September 14th from 4:00-7:00 pm. He highlighted that there is a new mental health crisis hotline that

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residents can call. Instead of dialing 911 they should dial 988 or text 838255 to speak to a trained counselor. He mentioned that it is a nationwide effort to transition these types of calls to a national suicide prevention lifeline.

- B. Resolution 22-124 Approving the 2023-2024 Law Enforcement Contract

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT RESOLUTION 22-124 APPROVING THE 2023-2024 LAW ENFORCEMENT CONTRACT. All in favor.

6. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES

- A. Constitution Week Proclamation requested by Daughters of the American Revolution, Anoka Chapter.

Mayor Denno read the Constitution Week Proclamation with Renee Reece-Murray.

- B. Adopt Resolution 22-125 Declaring the week of September 17-23, 2022, as Constitution Week in Oak Grove

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT RESOLUTION 22-125 DECLARING THE WEEK OF SEPTEMBER 17-23, 2022, AS CONSTITUTION WEEK IN OAK GROVE. All in favor.

7. CONSENT AGENDA

The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.

- A. Claims and Accounts
- B. Resolution 22-126 Approving equipment rental and purchase of material for mastic application on city roads
- C. Resolution 22-127 Final Acceptance River Bluffs of Oak Grove
- D. Resolution 22-128 Final Acceptance Farmstead North
- E. Amended Resolution 22-112 Approving Variance Application for Paul and Lisa Grund
- F. Resolution 22-129 approving Minor Subdivision for Janet T. Buzzell-Stuttgren Revocable Trust
- G. Resolution 22-133 hiring temporary employees for Fall Recycle Day

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WEST TO APPROVE THE CONSENT AGENDA. All in favor.

8. CONSULTING ENGINEER

- A. Resolution 22-134 declaring cost to be assessed, ordering preparation of proposed assessment and calling for a public hearing in the matter of the 2022 paving assessment improvement project

Engineer Schwartz noted that the properties to be assessed are properties abutting or taking access off the gravel portions of 198th Avenue NW, 199th Avenue NW, 202nd Lane NW, Vintage Drive NW, Poppy Street NW, and Orchid Street NW. The attached resolution includes an estimated cost of the improvement at \$350,000. The proposed hearing date is October 10, 2022. Staff will calculate the proper amount to be assessed for every assessable lot and provide notice to each property owner and local paper.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT RESOLUTION 22-134 DECLARING COST TO BE ASSESSED, ORDERING PREPARATION OF PROPOSED ASSESSMENT AND CALLING FOR A PUBLIC HEARING IN THE MATTER OF THE 2022 PAVING ASSESSMENT IMPROVEMENT PROJECT. All in favor.

- B. Engineer Updates

Engineer Schwartz mentioned that there are two 8-lot developments coming to Oak Grove, Sims Trail Crossing and JP Farms. He noted that Staff met with East Bethel to discuss the University Avenue NW Road project. They are working on a joint powers agreement that will be brought forward at the

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September 26th meeting. He added that work on Poppy Street NW has been delayed but they expect the project to be finished this year.

9. FINANCE DEPARTMENT

- A. Resolution 22-130 approving 2023 proposed general fund budget, 2023 preliminary property tax levy, and setting public hearing date for the 2023 general fund budget and 2023 preliminary property tax levy

The council set the 2023 preliminary budget and levy at \$3,300,000.00.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WEST TO ADOPT RESOLUTION 22-130 APPROVING 2023 PROPOSED GENERAL FUND BUDGET, 2023 PRELIMINARY PROPERTY TAX LEVY, AND SETTING PUBLIC HEARING DATE FOR THE 2023 GENERAL FUND BUDGET AND 2023 PRELIMINARY PROPERTY TAX LEVY. All in favor.

- B. Resolution 22-131 authorizing the preliminary EDA levy for 2023

The council set the 2023 preliminary budget and levy of the EDA at \$1,000.00.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO ADOPT RESOLUTION 22-131 AUTHORIZING THE PRELIMINARY EDA LEVY FOR 2023. All in favor.

10. FIRE DEPARTMENT

Administrator Wickham mentioned that Chief Engler will present a proposal for the new fire truck at the next meeting.

Mayor Denno mentioned that the fire department's annual pancake breakfast will be on October 2nd.

11. PUBLIC WORKS DEPARTMENT

- A. Resolution 22-132 Authorizing purchase of dump truck with plow equipment

Director Anderson provided details about the new dump truck with plow equipment that public works would like to purchase.

Council Member Rolf asked which plow truck is out of service more and more expensive to maintain, the 2001 or 2003?

Director Anderson replied that the 2003 has holes through the hook frame, and more electrical issues but the 2001 has more suspension issues which makes it more difficult to certify with the department of transportation (DOT).

Council Member Wylie asked when the 2003 truck is scheduled to be replaced.

Director Anderson replied that it is scheduled for next year.

Council Member West inquired if Public Works is staying within the maintenance budget or going over.

Director Anderson replied that they were over budget last year and have a little left in the budget for 2022. However, there are four more months left in the year.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WYLIE TO ADOPT RESOLUTION 22-132 AUTHORIZING PURCHASE OF DUMP TRUCK WITH PLOW EQUIPMENT. All in favor.

Director Anderson noted that there has been an increase in graffiti at the city parks this year.

Director Anderson suggested using a portion of the ARPA funds to purchase a new lift station cabinet and an onsite backup generator for the Lake George sewer and water facility.

12. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS

- A. Administrator Updates

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Administrator Wickham mentioned that the city received the bond proceeds for the assessment project today. He stated that the newsletter is complete and should be delivered to residents by the end of September. He added that Staff collected bios from the city and county candidates to include in the newsletter and post on the website and there will be a Meet the Candidate forum at City Hall on Thursday, October 13th at 6:00 pm.

Council Member Wylie noted that Brad Johnson has agreed to facilitate the meeting and he and another member of the Lions will be helping as well.
Council Member Tradewell also volunteered to help.

13. MAYOR/COUNCIL REQUESTS/UPDATES

Council Member Rolf made a motion to reduce employee raises to a 3% COLA and 1% merit increase, reduce the transfer to the fire department to \$100,000 from \$200,000, reduce the transfer to the road maintenance fund to \$300,000 from \$400,000, and remove the bounty for gopher feet. In 2023, he would like to budget \$2,000 for an Employee Appreciation Day, and increase council pay by \$25 a month.

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY MAYOR DENNO TO APPROVE THE LIST OF CHANGES TO THE 2023 BUDGET AND LEVY. Motion carried 4-1. Council Member Wylie opposed.

Mayor Denno inquired if there was a different way to collect money from developers instead of collecting park dedication fees that have restricted uses.
Administrator Wickham replied that he would have to research that and present the information at an upcoming meeting.

The next Regular Meeting is scheduled for Monday, September 26, 2022, at 7:00 p.m.

14. ADJOURNMENT

MOTION MADE BY COUNCIL MEMBER WYLIE, SECOND BY COUNCIL MEMBER ROLF TO ADJOURN. Motion carried 3-2. Council Member West and Council Member Tradewell opposed. The meeting was adjourned at 8:28 p.m.

Respectfully Submitted,

Jessica Rieland
City Clerk