

**OAK GROVE COUNCIL
Regular Meeting Minutes
Monday, September 25, 2023**

The Regular Meeting of the Oak Grove City Council was called to order by Mayor Rolf at 6:00 p.m. on Monday, September 25, 2023. Pledge of Allegiance was said, and roll call taken.

Present: Weston Rolf, Mayor
 Angie Bray Johnson, Council Member
 Paul Tradewell, Council Member
 John West, Council Member

Also Present: Loren Wickham, City Administrator
 Billi Larson, City Clerk
 Rob Engler, Fire Chief
 Matt Anderson, Public Works Director

1. PUBLIC FORUM

2. ANNOUNCEMENTS

Council Member West announced that the Christmas Tree Lighting will be held on December 1, 2023.

Mayor Rolf read a letter regarding school resource officers.

3. SETTING OF REGULAR AGENDA

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WEST TO APPROVE THE REGULAR AGENDA AS REVISED ABOVE. All in favor.

4. APPROVAL OF COUNCIL MINUTES FOR REGULAR MEETING SEPTEMBER 11, 2023 AND SPECIAL MEETING SEPTEMBER 18, 2023.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO APPROVE THE REGULAR MEETING MINUTES AND SPECIAL MEETING MINUTES. All in favor.

5. ACKNOWLEDGE RECEIPT OF COMMISSION AND COMMITTEE MINUTES

- A. Parks Commission minutes for September 20, 2023

The Council acknowledged receipt of commission minutes.

6. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES

7. CONSENT AGENDA

The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.

- A. Claims and Accounts
- B. Resolution 23-109 Approving Step Increase for Firefighters

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO APPROVE ITEMS A AND B OF THE CONSENT AGENDA. All in favor.

- C. Ordinance 23-111 Approving the Application of Odegaard Promotions LLC for an Interim Use Permit for Outdoor Commercial Recreation Facility for a Disc Golf Course.

Council Member Tradewell pulled item C from the consent agenda. Mayor Rolf commented that if put to a vote tonight he will abstain from the vote for that item due to previous discussion regarding this item being on the Agenda for the October 9, 2023 agenda. He also noted that he thought Council Member Wylie should be present for the vote. Citizen Suzanne Herman addressed the Council in favor of allowing the vote due to the process the application has gone through and the public hearing that took place at the Planning Commission meeting.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO APPROVE CONSENT ITEM C, ORDINANCE 23-111. Council Members Tradewell, West, Bray Johnson voted aye. Mayor Rolf abstained. Councilor Wylie was not present to vote.

8. CONSULTING ENGINEER

9. FINANCE DEPARTMENT

Resolution 23-113 approving 2024 proposed general fund budget, 2024 preliminary property tax levy, and setting public hearing date for the 2023 Truth & Taxation hearing.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WEST TO APPROVE RESOLUTION 23-113. All in favor.

Resolution 23-112 authorizing the preliminary EDA levy for 2024.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO APPROVE RESOLUTION 23-112. All in favor.

10. FIRE DEPARTMENT

- A. Resolution 23-108 Accepting a donation of \$25 for the Fire Department – Paulsons

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER TRADEWELL TO ACCEPT THE DONATION FROM DAVID AND THERESA PAULSON FOR OGF. All in favor.

11. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS

- A. Approving 2024 Agreement for Residential Recycling Program.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO APPROVE THE 2024 AGREEMENT. All in favor.

- B. Resolution 23-107 Accepting donation of metal City of Oak Grove Sign

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY MAYOR ROLF TO ACCEPT THE DONATION OF THE SIGN. All in favor.

C. Administrator Updates

Administrator Wickham introduced new City Clerk, Billi Larson, and discussed the opening for the Administrative Assistant position.

Administrator Wickham briefly discussed a recent vandalism report from ACSO.

Also noted to the Council was that Karsten Anderson from the ISD 15 will be presenting on October 9 regarding the operating levy referendum.

Administrator Wickham informed Council that the newsletter will be coming out in early October and provided an update on the new hire for Public Works.

D. MAYOR/COUNCIL REQUESTS/UPDATES

- a. Tax Statement Breakdown. Council members inquired on whether this should be posted on the website. If it should, they would like to review it before it is published.
- b. Resolution 23-110 – Christmas Tree Lighting Fund (Added through discussion)

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO APPROVE MOVING \$4000 FROM THE PUBLIC BENEFIT FUND TO THE TREE LIGHTING FUND. All in favor.

The next Regular Meeting is scheduled for Monday, October 9, 2023, at 6:00 p.m.

E. ADJOURNMENT

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER BRAY JOHNSON TO ADJOURN. Motion carried 4-0. The meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

Billi Larson
City Clerk