



**CITY OF OAK GROVE COUNCIL MEETING
CITY COUNCIL CHAMBERS
19900 NIGHTINGALE ST. NW
Monday, November 28, 2022, at 7:00PM**

AGENDA

CALL TO ORDER; PLEDGE OF ALLEGIANCE

ROLL CALL:

	Present	Absent
Mayor Denno	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Rolf	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember West	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Tradewell	<input type="checkbox"/>	<input type="checkbox"/>
Councilmember Wylie	<input type="checkbox"/>	<input type="checkbox"/>

1. PUBLIC FORUM

Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes.

2. ANNOUNCEMENTS

3. SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete an agenda item by a majority vote of the Council members present

4. APPROVAL OF COUNCIL MINUTES FOR NOVEMBER 14, 2022

5. ACKNOWLEDGE RECEIPT OF COMMISSION AND COMMITTEE MINUTES

- A. Parks Commission minutes for November 16, 2022
- B. Planning Commission minutes for November 17, 2022

6. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES

7. CONSENT AGENDA

The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.

- A. Claims and Accounts
- B. Resolution 22-183 accepting donation to Fire Department
- C. Resolution 22-184 merit pay increase for Fire Chief
- D. Resolution 22-185 merit pay increase for Heavy Equipment Operator
- E. Resolution 22-186 approving Step Increases for Firefighters

8. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS

- A. Administrator Updates

9. MAYOR/COUNCIL REQUESTS/UPDATES

The next Regular Meeting is scheduled for Monday, December 12, 2022, at 7:00 p.m.

10. ADJOURNMENT

- A. Planning Commission minutes for October 20, 2022

Council acknowledged receipt of commission minutes.

6. SHERIFF'S REPORT FOR OCTOBER 2022

Commander Knotz reported that in October there were 238 calls for service, including 3 thefts, 2 assaults, 4 felony arrests, 1 gross misdemeanor arrest, 6 misdemeanor arrests, 3 domestic assault arrests, 1 warrant arrest, and 24 traffic arrests.

Council Member Rolf asked about adding a couple of categories to the monthly report beginning in January.

Commander Knotz replied that he is working with his team to create a uniform report for all cities and noted that Oak Grove would like to add the overall traffic stops and crash data to the report.

7. PETITIONS, INDIVIDUALS, PRESENTATIONS, AND INQUIRIES

- A. Lake George Improvement District – Juanita Reed-Boniface

Juanita Reed-Boniface presented the annual report for the Lake George Improvement District.

The council suggested adding some of the information from her presentation to the newsletter and city's website.

8. CONSENT AGENDA

The Consent Agenda contains several items, which are acted upon by the Council in one motion. Upon request by any one Councilmember, City staff, or the public a consent agenda item may be removed and put on the regular agenda for discussion and consideration.

- A. Claims and Accounts
- B. Ordinance 22-10 approving Rezone for JP Farms
- C. Resolution 22-173 approving Variance for JP Farms
- D. Resolution 22-174 approving Preliminary Plat of JP Farms
- E. Resolution 22-176 hiring a temporary on-call public works employee
- F. Resolution 22-177 approving Market Rate Adjustment for Administrative Assistant
- G. Resolution 22-178 approving Merit Pay Increase for Steet Maintenance Worker
- H. Resolution 22-179 accepting donation for Annual Christmas Tree Lighting event
- I. Resolution 22-180 approving Market Rate Adjustment for Public Works Director
- J. Resolution 22-181 closing out development project escrows

Council Member Tradewell requested to remove C.

Council Member Rolf requested to remove H.

Mayor Denno requested to remove I.

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE A, B, D, E, F, G, J. All in favor.

Council Member Tradewell provided background information about the variance application and voiced support for its approval.

MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WEST TO APPROVE C. All in favor.

Council Member Rolf thanked Council Member West and the St. Francis American Legion for the donation the tree lighting event.

MOTION MADE BY COUNCIL MEMBER ROLF, SECOND BY COUNCIL MEMBER WYLIE TO APPROVE H. All in favor.

Mayor Denno inquired about the market rate increase for the Public Works Director.

Administrator Wickham replied that he worked with Abdo to determine the market rate adjustment and he recommends increasing Director Anderson's pay to \$98,000/annually which is below the median and mean for that position based off the data they have for comparable cities.

Council Member West asked what percent the increase is.
Administrator Wickham replied that it is a 3-4% increase.

Council Member Rolf suggested that the city move back to a step increase system.

Council Member Wylie asked how much it would cost to have a pay analysis done to switch back to a step system.
Administrator Wickham replied that it would cost \$10,000-\$15,000.

**MOTION MADE BY MAYOR DENNO, SECOND BY COUNCIL MEMBER WEST TO APPROVE I.
All in favor.**

9. FIRE DEPARTMENT

A. Resolution 22-182 Cost Sharing for Fire Hydrant on Tamarack St. NW

Chief Engler mentioned that Visu Sewer, a new building off Tamarack St NW in the industrial park, will be installing a 10" well that produces over 400 gallons a minute to supply their sprinkler system. He noted that they are willing to share the cost and grant the city access to the hydrant when the fire department needs water on that side of town. The owner received three bids and the winning bid was \$13,750 from E.H. Renner and Sons. Chief Engler stated that half the cost would be \$6,875.

**MOTION MADE BY COUNCIL MEMBER TRADEWELL, SECOND BY COUNCIL MEMBER WYLIE
TO ADOPT 22-182 COST SHARING FOR FIRE HYDRANT ON TAMARACK ST NW. All in favor.**

Council Member Rolf suggested the city consider starting the Heart Safe Program.

Chief Engler noted that the pump was repaired on Engine 21.

B. Fire Chief Update

Chief Engler presented the year-over-year call data.

10. PUBLIC WORKS DEPARTMENT

11. PARKS

Administrator Wickham mentioned that the parks commission will be meeting this Wednesday to prepare for the tree lighting event.

12. PLANNING DEPARTMENT

Administrator Wickham mentioned that the planning commission will be meeting this Thursday to revisit the IUP revocation and discuss the TCH ordinance.

13. FINANCE

A. Budget Discussion

Administrator Wickham provided an updated budget memo and CIP. He noted that Jean McGann from Abdo joined the meeting remotely to answer any questions the council may have.

Council Member Tradewell inquired about the road maintenance transfer in 2023 and going forward. He voiced concern about the amount of money that the city has historically transferred into that fund. He noted that he supports the proposed levy but next year he would like to increase the transfer to keep up with the proposed road maintenance schedule.

Council Member Wylie voiced concern about the city spending all the money in the asset acquisition fund instead of saving for future needs. He noted that he is not comfortable voting on the levy until he sees how the reduced levy amount will affect the next year's budget and levy.

Council Member Rolf inquired if there is room in the proposed 2023 budget and levy for the pay analysis so that the city can switch back to the step system for pay increases.

Council Member Tradewell asked if the goal is to come in under or over budget at the end of the year.

Administrator Wickham replied that the reason the city had a budget surplus last year was because of the increase in revenue from building permits. He noted that year-to-date the building permits are half of what they were last year.

Council Member Tradewell rephrased his question and asked if the city will have excess funds at the end of this year that would cover the cost of the pay analysis.

Jean McGann replied that the 3rd Quarter Report will be available at the next meeting and that will give the council a better idea of what next year's budget will look like.

Administrator Wickham noted that he would bring back more information about the cost of the pay analysis at an upcoming.

14. CITY ADMINISTRATOR UPDATES & DISCUSSION ITEMS

A. Administrator Updates

Administrator Wickham thanked the election judges and Staff for all their hard work during the 2022 elections. He also thanked Marlene Eskelsen and Mark Franzen for working direct balloting the week before election day.

Administrator Wickham mentioned that he has received four applications for the open seat on the planning commission. He suggested waiting to interview the applicants until January so that the new city council can make the decision.

Council Member Tradewell mentioned that there are two existing terms that will expire this year and will need to be reappointed in January as well.

The council discussed the process of appointing residents on the planning commission.

15. MAYOR/COUNCIL REQUESTS/UPDATES

Council Member Tradewell congratulated John West, Angie Bray-Johnson, and Weston Rolf for being elected.

Matt Enerson 21615 Killdeer St NW spoke about the Heart Safe Program.

The next Regular Meeting is scheduled for Monday, November 28, 2022, at 7:00 p.m.

16. ADJOURNMENT

MOTION MADE BY COUNCIL MEMBER WEST, SECOND BY COUNCIL MEMBER ROLF TO ADJOURN. Motion carried 5-0. The meeting was adjourned at 9:20 p.m.

Respectfully Submitted,

Jessica Rieland
City Clerk

City Council date

**OAK GROVE PARKS COMMISSION
NOVEMBER 16, 2022
OAK GROVE CITY HALL**

Chair Tri called the regular meeting of the Oak Grove Parks Commission to order at 6:30 pm at Oak Grove City Hall.

Present: Jerry Tri, Chair
Annette West, Vice Chair
Dianne Pederson, Commissioner
Mikey Oman, Commissioner
Gene Hodel, Commissioner

Also present: Mike Wylie – City Council, Loren Wickham – City Administrator

APPROVAL OF MINUTES

1. Regular meeting October 20, 2022
Commissioner Pederson moved, second by Commissioner West to approve the October 20, 2022 meeting minutes. Motion carried 5-0.

NEW BUSINESS

2. Lighting Event
Commissioners discussed the lighting event on Friday December 2, 2022 at City Hall. Food Trucks and fire pits will be ready at 5:30 pm. The program will start at 6:30 pm and the trees will be lit at 7:00 pm. Commissioners West confirmed a Griddle on the Got a third food truck will be at the event. Commissioner Oman suggested Grand Rental Station in Elk River for a P.A. system. Jake Humphrey and Shawn Strong will bring their lifts and help repair the lights before the event.
3. Commissioners
Commissioner Pederson suggested paver brick vendors from Elk River and Braham present to them at the January and February 2023 meetings.
Commissioner West requested an updated trails map. Staff will get updated trails maps from MSA for the January meeting. Commissioners will discuss their 2023 goals at that meeting with an emphasis on trails.

ADJOURNMENT

Motion by Commissioner Pederson, second by Commissioner Hodel to adjourn the meeting at 7:40 PM. Motion carried 5-0.

Respectfully Submitted, Loren Wickham, City Administrator

OAK GROVE PLANNING COMMISSION
Regular Meeting
November 17, 2022

Chairperson Johnson called the Regular Meeting of the Oak Grove Planning Commission to order at 8:00 p.m. on Thursday, November 17, 2022. Roll call was taken.

Present: Brad Johnson
Guy Farah Darrel Untereker

Also Present: Weston Rolf, City Council Member
Loren Wickham, City Administrator

APPROVAL OF OCTOBER 20, 2022, MEETING MINUTES

MOTION: Commissioner Farah moved, second by Commissioner Untereker, to approve the October 20, 2022, minutes as submitted. All in favor.

OLD BUSINESS

1. **IUP Revocation** – Ted Thull, 21540 Linnet St NW

Administrator Wickham noted that Mr. Thull has made considerable progress on cleaning up his property since the last meeting.

Commissioner Farah inquired how Mr. Thull is disposing of the materials he brings back from job sites. He noted that residents have voiced concern about the fires that have been happening behind the pole building at night. He also asked about the screening requirement and extending the fence on the north side.

Megan Thull, 21540 Linnet St NW replied that the fence has been ordered and the supplies will take a couple of weeks to arrive. The gate is also on back order. She stated that their goal is to start installing the fence in the spring when the ground thaws. She noted that they recycle as much of the materials as possible and they have been burning untreated wood and branches from their oak trees. She requested to be included in the complaint notifications.

MOTION: Commissioner Farah moved, second by Commissioner Untereker to table the IUP revocation until the May 2023 meeting. All in favor.

SKETCH PLANS

2. Possible Variance – Don Girtz – DG Homes, Lot west of 22130 Lake George Blvd NW – No access

Don Girtz explained that he is there on behalf of Ms. Fjesrtad, the owner of the property. He stated that they are looking to find the easiest way to gain access to the back lot of the property.

Administrator Wickham noted that the back lot lacks road frontage and is considered unbuildable. It appears the lot was split in 1987 but there is no record of it being approved by the Township. A possible solution would be for the owner to acquire land or an easement from adjoining properties abutting Poppy St. NW. If successfully acquired, it still may require an extension of Poppy St. NW or a variance for no road frontage. The other option would be to place an easement over the front lot from Lake George Blvd NW. Administrator Wickham added that it appears the path of least impact is down the

middle of the lot where the house is currently located. There are wetlands on the north and south property lines. If a route for an easement is approved a variance is still required because the back lot has no road frontage.

Administrator Wickham mentioned that he would give Mr. Girtz contact information for the Anoka Conservation District to find out more about filling wetlands. He will also provide contact information for Anoka County.

The commission recommended resolving the access issue before applying for a variance.

3. Possible Variance – Lucas Johnson – 22445 Tulip St NW

Administrator Wickham read the staff memo stating that Mr. Johnson is looking for feedback before moving forward with a variance application. Mr. Johnson wants to construct a 2,400-2,800 sq. ft. accessory building closer to the front lot line than the house.

Administrator Wickham noted that placing an accessory structure closer to the front lot line than the principal structure on a property is prohibited by Section 109-194 (d) of the City Code. This provision exists to prevent an accessory structure from becoming the focal point of the lot. The house was constructed 200'+ back from the front lot line. The required setback from the front lot line is only 40' and because the house was constructed so far back it eliminates most, if not all the lot to construct an accessory building meeting the requirements. Mr. Johnson is also constrained by the Rum River Setback of 150'. The house location presents practical difficulties for the applicant.

Lucas Johnson mentioned that he and his wife moved to Oak Grove recently. He explained where he would like to build an accessory building and why he cannot meet the code requirements.

Commissioner Untereker asked if the building will be built for personal use or if he'll be applying for an Interim Use Permit (IUP).

Mr. Johnson replied that it is for personal use and the future business needs are yet to be determined.

The commission is in favor of this application moving forward.

DISCUSSION ITEMS

4. Interim Ordinance 22-07 temporarily prohibiting sales, testing, manufacturing, and distribution of certain THC products – Study

The commission and Council Member Rolf discussed the proposed ordinance. They voiced concern about the signs allowed to advertise the sale of THC products. They suggested having the permitting framework like the structure of tobacco licensing with the price more in line with alcohol licensing since you must be 21+ to purchase the products and THC can impair one's driving.

ADJOURNMENT

Commissioner Farah motioned to adjourn, second by Commissioner Untereker. All in favor.

The meeting was adjourned at 9:45 p.m.

Respectfully Submitted,

Jessica Rieland
City Clerk



OAK GROVE, MN

11/23/22 2:54 PM

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*Check Summary Register©

11/28/2022

Name	Check Date	Check Amt
10100 Primary Account		
Unposted AFLAC	11/23/2022	\$87.45
Unposted CITY OF ST. FRANCIS	11/23/2022	\$24,648.95
Unposted CUSTOM FIRE APPARATUS, INC.	11/23/2022	\$890,300.95
Unposted DARYL BAUERMEISTER	11/23/2022	\$125.00
Unposted ELITE SANITATION	11/23/2022	\$282.18
Unposted EUGENE FUSSY JR	11/23/2022	\$43.50
Unposted HOMEWARD DEVELOPMENT LL	11/23/2022	\$74,695.81
Unposted JOSEPH & LINNEA GREY	11/23/2022	\$407.00
Unposted KENNEDY & GRAVEN, CHARTER	11/23/2022	\$2,065.45
Unposted KIRVIDA FIRE	11/23/2022	\$13,477.27
Unposted MN FIRE SVC CERTIFICATION B	11/23/2022	\$378.00
Unposted MN FIRE SVC CERTIFICATION B	11/23/2022	\$609.00
Unposted MSJ DEVELOPMENT COMPANY	11/23/2022	\$61,665.43
Unposted NCPERS GROUP LIFE INS	11/23/2022	\$32.00
Unposted O'REILLY AUTO PARTS	11/23/2022	\$240.01
Unposted PACE ANALYTICAL SERVICES IN	11/23/2022	\$1,092.52
Unposted PC2 SOLUTIONS	11/23/2022	\$337.50
Unposted REMINGTON FINANCIAL GROUP	11/23/2022	\$69,000.00
Unposted STAR TRIBUNE	11/23/2022	\$876.80
Unposted STREICHERS	11/23/2022	\$165.97
Unposted TIGER CORPORATION	11/23/2022	\$299.96
Unposted TWIN CITIES FLAG SOURCE, IN	11/23/2022	\$154.00
Unposted WITMER PUBLIC SAFETY GROU	11/23/2022	\$34.10
Total Checks		\$1,141,018.85



***Check Detail Register©**

11/28/2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Primary Account					
0	11/22/22	AFLAC			
	G 101-21712	AFLAC/MNBA	\$87.45	633076	NOV 2022 PREMIUM
		Total	\$87.45		
0	11/22/22	BAUERMEISTER, DARYL			
	E 101-49990-431	Pop Machine Expenses/R	\$125.00	20221114	ADD FREEON AND SERVICE POP MACHINE
		Total	\$125.00		
0	11/23/22	CUSTOM FIRE APPARATUS, INC.			
	E 412-42200-540	Equipment	\$890,300.95	21936	PRE PAYMENT FOR CONTRACTED NEW FIRE PUMPER TRUCK
		Total	\$890,300.95		
0	11/22/22	ELITE SANITATION			
	E 101-45100-410	Rentals/Leases	\$282.18	29296	10/16-11/1/22 PORTABLES
		Total	\$282.18		
0	11/22/22	FUSSY JR, EUGENE			
	E 101-41400-437	Gopher Feet	\$43.50	20221118	29 PAIRS OF GOPHER FEET
		Total	\$43.50		
0	11/22/22	GREY, JOSEPH AND LINNEA			
	R 622-36240	Refunds and Reimburse	\$407.00	10086247	REFUND OVERPAYMENT OF FINAL UTILITY
		Total	\$407.00		
0	11/23/22	HOMeward DEVELOPMENT LLC			
	G 801-28804	Security Accounts	\$68,250.00	20221122	RELEASE FARMSTEAD SECURITY DEPOSIT
	R 801-36200	Miscellaneous Revenues	\$6,445.81	FRMSTD112	REDUCE FARMSTEAD ESCROW TO \$5,000
		Total	\$74,695.81		
0	11/22/22	KENNEDY & GRAVEN, CHARTERED			
	E 101-41600-304	Legal Fees - Civil	\$841.75	170891	AK15500001 OG ADMIN
	E 801-42400-430	Miscellaneous	\$241.60	170891	AK15500131 BUHN (LUND)MINOR SUB
	E 101-41600-304	Legal Fees - Civil	\$86.80	170891	AK15500146 SALE OF 19151 MAIN ST
	E 801-42400-430	Miscellaneous	\$98.40	170891	AK15500150 L JOHNSON/MANN MINOR SUB
	E 801-42400-430	Miscellaneous	\$98.40	170891	AK15500161 BUZZELL-STUTGEN TRUST MINOR SUB
	E 801-42400-430	Miscellaneous	\$698.50	170891	AK15500163 SIMS TRAIL CROSSING
		Total	\$2,065.45		
0	11/22/22	KIRVIDA FIRE			
	E 101-42200-403	Repairs/Maint Veh & Equi	\$13,200.80	11006	E11 REPAIRS RES 22-160
	E 101-42200-403	Repairs/Maint Veh & Equi	\$276.47	11007	GRASS 21 REPAIRS
		Total	\$13,477.27		
0	11/22/22	MN FIRE SVC CERTIFICATION BRD			
	E 101-42200-434	Conferences/Training	\$609.00	10617	FF1/HAZMAT/FF2 BB/LH
	E 101-42200-434	Conferences/Training	\$378.00	10636	FIRE OFFICER 1 BG/DM/SP
		Total	\$987.00		
0	11/23/22	MSJ DEVELOPMENT COMPANY LLC			



OAK GROVE, MN

***Check Detail Register©**

11/28/2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 801-28804		Security Accounts	\$60,500.00	20221122	RELEASE SADIES COVE SECURITY
R 801-36200		Miscellaneous Revenues	\$1,165.43	SADIES 112	REDUCE SADIES COVE ESCROW TO \$5,000
		Total	\$61,665.43		
0	11/22/22	NCPERS MINNESOTA			
G 101-21711		Life Ins-Lincoln/NCPERS	\$32.00	66680012202	DEC 2022 PREMIUM
		Total	\$32.00		
0	11/22/22	OREILLY AUTO PARTS			
E 101-42200-212		Motor Fuels	\$96.98	1539-154286	G21 OIL & FILTER
E 101-43100-403		Repairs/Maint Veh & Equi	\$143.03	1539-155147	SHIFTER 08 CHEVY
		Total	\$240.01		
0	11/22/22	PACE ANALYTICAL SERVICES INC			
E 611-49450-407		SW-Monitoring and Mainte	\$1,092.52	22100395654	WATER SAMPLES 9/23-10/28/22
		Total	\$1,092.52		
0	11/22/22	PC2 SOLUTIONS			
E 101-41920-309		Computer Services	\$337.50	111222012	11/01/22 SVC -ELECTIONS
		Total	\$337.50		
0	11/23/22	REMINGTON FINANCIAL GROUP			
G 801-28804		Security Accounts	\$69,000.00	20221123	RELEASE SECURITY FUNDS HELD FOR PREMIER ESTATES
		Total	\$69,000.00		
0	11/22/22	ST FRANCIS, CITY OF			
E 622-49520-382		Water residential	\$8,258.21	2022-35	10/1-11/1/22 USAGE
E 612-49460-380		Utility Services	\$16,390.74	2022-35	10/1-11/1/22 USAGE
		Total	\$24,648.95		
0	11/22/22	STAR TRIBUNE			
E 101-41500-354		Printing/Publishing	\$216.00	437226	10/03/22 ASSESSMENT HEARING
E 101-41910-354		Printing/Publishing	\$117.60	438737	10/13/22 PLANNING MTG
E 101-41410-354		Printing/Publishing	\$179.20	439136	10/18/22 NOTICE OF ELECTION
E 101-41410-354		Printing/Publishing	\$179.20	439136	10/25/22 NOTICE OF ELECTION
E 101-41410-354		Printing/Publishing	\$184.80	439140	10/20/22 PUBLIC ACCURACY
		Total	\$876.80		
0	11/22/22	STREICHERS			
E 101-42200-210		Operating/Office Supplies	\$165.97	I1601004	SVC PLAQUE FOR JL
		Total	\$165.97		
0	11/22/22	TIGER CORPORATION			
E 101-43100-403		Repairs/Maint Veh & Equi	\$299.96	8292194	SKID SHOES
		Total	\$299.96		
0	11/22/22	TWIN CITIES FLAG SOURCE, INC.			
E 101-41940-210		Operating/Office Supplies	\$154.00	37074	FLAG REPAIRS/NEW POW MIA
		Total	\$154.00		
0	11/22/22	WITMER PUBLIC SAFETY GROUP,			



***Check Detail Register©**
11/28/2022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42200-210		Operating/Office Supplies	\$34.10	133854	HELMET ROCKERS
		Total	\$34.10		
		10100 Primary Account	\$1,141,018.85		

Fund Summary

10100 Primary Account

101 GENERAL FUND	\$18,071.29
412 FIRE EQUIPMENT ACQUISITIONS	\$890,300.95
611 SEWER - LAKE GEORGE	\$1,092.52
612 SEWER - THE PONDS	\$16,390.74
622 WATER - THE PONDS	\$8,665.21
801 DEVELOPMENT ESCROWS	\$206,498.14
	\$1,141,018.85

RESOLUTION 21-183
CITY OF OAK GROVE
COUNTY OF ANOKA
STATE OF MINNESOTA

**A RESOLUTION ACCEPTING A DONATION
OF \$1,823.50 FOR THE FIRE DEPARTMENT**

WHEREAS, Ron and Suzanne Herman have a produce stand on their property and they collected donations for the fire department;

WHEREAS, Ron and Suzanne Herman wish to make a donation to the City of Oak Grove to support the purchase of equipment for the fire department;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Oak Grove, Minnesota gratefully accepts and approves the donation of \$1,823.50 for the purchase of fire department equipment.

Approved this 28th day of November 2022.

Dan Denno, Mayor

ATTEST:

Jessica Rieland, City Clerk

(Seal)

RESOLUTION 22-184

**CITY OF OAK GROVE
COUNTY OF ANOKA
STATE OF MINNESOTA**

A RESOLUTION APPROVING MERIT PAY INCREASES FOR EMPLOYEES

WHEREAS, The City of Oak Grove adopted a Merit Pay System for employees on June 26, 2017;
and

WHEREAS, the City budgeted for merit pay increases up to 1.5% in the 2022 budget; and

WHEREAS, the following employees recently had successful performance evaluations by their supervisor and received scores within the range for Exceeds Expectations; and

NOW, THEREFORE, BE IT RESOLVED, based on performance evaluations the following merit pay increase is recommended retroactive to the employee's anniversary date;

POSITION	% Increase
Fire Chief	1.5%

Adopted by the City Council this 28th day of November 2022.

Dan Denno, Mayor

ATTEST:

Jessica Rieland, City Clerk

(Seal)

RESOLUTION 22-185

**CITY OF OAK GROVE
COUNTY OF ANOKA
STATE OF MINNESOTA**

A RESOLUTION APPROVING MERIT PAY INCREASES FOR EMPLOYEES

WHEREAS, The City of Oak Grove adopted a Merit Pay System for employees on June 26, 2017;
and

WHEREAS, the City budgeted for merit pay increases up to 1.5% in the 2022 budget; and

WHEREAS, the following employees recently had successful performance evaluations by their supervisor and received scores within the range for Exceeds Expectations; and

NOW, THEREFORE, BE IT RESOLVED, based on performance evaluations the following merit pay increase is recommended retroactive to the employee's anniversary date;

POSITION	% Increase
Heavy Equipment Operator	1.5%

Adopted by the City Council this 28th day of November 2022.

Dan Denno, Mayor

ATTEST:

Jessica Rieland, City Clerk

(Seal)



CITY OF OAK GROVE REQUEST FOR COUNCIL ACTION

DEPARTMENT: Fire Department	MEETING DATE: November 28, 2022										
TITLE OF REQUEST: Step Increases for Firefighters											
BACKGROUND AND SUPPLEMENTAL INFORMATION: <p>Currently the fire department utilizes a step increase system for firefighters. These increases are as follows:</p> <table><tr><td>New hire in Academy</td><td>\$13.18</td></tr><tr><td>Passed fire Academy and Emergency training</td><td>\$14.56</td></tr><tr><td>Year 5</td><td>\$15.93</td></tr><tr><td>Year 10</td><td>\$17.18</td></tr><tr><td>Year 15</td><td>\$18.61</td></tr></table> <p>Currently we have the following staff eligible for adjustments: Blake Backowski from \$12.86 to a rate of \$14.20 after completion of Fire Academy Stephen Bohmert from \$14.56 to a rate of \$15.93 Shan Ramnath from a rate of \$14.56 to a rate of \$15.93</p>		New hire in Academy	\$13.18	Passed fire Academy and Emergency training	\$14.56	Year 5	\$15.93	Year 10	\$17.18	Year 15	\$18.61
New hire in Academy	\$13.18										
Passed fire Academy and Emergency training	\$14.56										
Year 5	\$15.93										
Year 10	\$17.18										
Year 15	\$18.61										
SOURCE OF FUNDING: General Fund > Fire Management> Part-time Employees											
REQUESTED COUNCIL ACTION: Consider Resolution 22-186 approving Step Increases for Firefighters											

RESOLUTION 22-186

**CITY OF OAK GROVE
COUNTY OF ANOKA
STATE OF MINNESOTA**

APPROVING FIREFIGHTER STEP INCREASE

BE IT RESOLVED, by the City Council of the City of Oak Grove, Minnesota that the following Firefighters shall receive the following pay raise retroactive to their anniversary date according to the Fire Department wage schedule:

Firefighter	New pay rate/hour
Blake Backowski	\$14.20
Stephen Bohmert	\$15.93
Shan Ramnath	\$15.93

Adopted by the City Council this 28th day of November 2022.

Dan Denno, Mayor

ATTEST:

Jessica Rieland, City Clerk

(Seal)