

OAK GROVE COUNCIL
Work Session Meeting Minutes
Monday, July 25, 2022

The Budget Work Session of the Oak Grove City Council was called to order by Mayor Denno at 6:00 p.m. on Monday, July 25, 2022. Pledge of Allegiance was said, and roll call taken.

Present: Dan Denno, Mayor
Weston Rolf, Council Member
Mike Wylie, Council Member
Paul Tradewell, Council Member
John West, Council Member

Also Present: Jessica Rieland, City Clerk
MaryEllen Stuk, Abdo
Rob Engler, Fire Chief
Matt Anderson, Public Works Director

Via Zoom: Loren Wickham, City Administrator

1. 2023 Budget Process

Administrator Wickham noted that this is the first budget work session of the year, and the council will be working on the preliminary budget and levy for 2023. Staff has not received the tax data from Anoka County yet but should have that information for the next budget work session. He mentioned that the council will have to adopt the preliminary levy in September.

2. 2023 Preliminary Levy & Budget

MaryEllen Stuk presented the preliminary budget for 2023. She noted that the next budget work session will be on August 29th.

3. 2023 CIP

Council Member Tradewell asked how the funds are tracked for the CIP expenditures. He would like to see how much is budgeted toward each item every year, to ensure that when it is time to replace the asset, the funds are available.

MaryEllen Stuk replied that there are asset acquisition funds that are separate from the general fund and they show the total balance but do not separate the funds into smaller buckets for each item. She added that Abdo is currently working on a long-term financial plan that will include a breakdown of how much money should be saved each year to fully fund the CIP.

Mayor Denno asked about the tax information from Anoka County.
Administrator Wickham replied that they release that information in August.

Council Member Rolf asked for an update on the plow truck that is scheduled to be purchased for Public Works.

Director Anderson replied that the chassis dealer is coming Wednesday and noted that if it is ordered now, it will not arrive until the end of 2023.

Council Member West asked Administrator Wickham if he had found any grants for 2023 that would help pay for the fire truck.

Administrator Wickham replied yes, however those grants do not open until later in the year, after the city has set their budget. He noted that the American Rescue Plan Act funds could be used toward the fire truck or fire station, and we have until 2024 to use them.

Mayor Denno asked how much we received through the American Rescue Plan Act.
Administrator Wickham replied that the city received approximately \$970,000.

Council Member Rolf inquired about the fire engine that is scheduled to be purchased this year.

Chief Engler replied that at this time the department is working on the specifications for the new truck that will replace Engine 11, and they hope to have the truck ordered by November. The department plans to use the same specifications to order the next truck that will replace Engine 21. Production time is approximately 18-24 months.

Mayor Denno requested a copy of the budget information along with the updated CIP and fund balances.

Respectfully Submitted,

Jessica Rieland
City Clerk