

City of Oak Grove Utility Billing

Automatic Bill Payment & E-billing Authorization Form

AUTOMATIC BILL PAYMENT

I authorize the Financial Institution named below to pay my monthly utility bill to the City of Oak Grove by charging each payment to the account specified by me. I agree that each payment shall be the same as if it were an instrument signed by me. This authority is to remain in effect until revoked by me in writing. In addition, I have the right to stop payment of a charge by notifying Utility Billing seven days prior to the due date on my bill. I will still be responsible for payment of my bill by the due date. I understand, however, that both the Financial Institution and the City of Oak Grove reserve the right to terminate this payment plan or my participation therein. A return check fee will be charged for all non-sufficient funds.

Yes, I agree to have my utility bill payments automatically withdrawn from my bank account.

E-BILLING

An e-bill is an electronic bill that will be emailed directly to your email address on file. It replaces paper bills that are sent in the mail.

Yes, I agree to receive my utility bill electronically. I understand I will no longer receive a paper bill.

(If signing up for Automatic Bill Payment or E-billing, please complete this section.)

Account Number(s) (as shown on your utility bill): _____

Name: (as shown on your utility bill) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Signature: _____ Date: _____

(If signing up for Automatic Bill Payment, also complete this section.)

Financial Institution Name: _____

Checking (attach voided check)

Bank Account Number to be charged: _____

Routing Number: _____

Please return the completed and signed application to:

**City of Oak Grove, Utility Billing, 19900 Nightingale St NW, Oak Grove, MN 55011. Or
utilities@ci.oak-grove.mn.us**

Make sure to include the voided check to start Automatic Bill Payments.

NOTE: AUTOMATIC PAYMENTS WILL BE WITHDRAWN ON THE 25th OF EACH MONTH