

**ORDINANCE 23-09**

**CITY OF OAK GROVE  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**AN ORDINANCE ESTABLISHING THE CITY OF OAK GROVE 2024 FEE SCHEDULE**

Pursuant to Minnesota Law, and upon a review of a study conducted by City staff, the City Council of the City of Oak Grove does hereby ordain that Appendix “A” (attached) containing the fee schedule shall be effective upon passage and publishing and made part of the Municipal Code.

This Ordinance 23-09 repeals and replaces Ordinance 22-11.

**Appendix A  
City of Oak Grove Fee Schedule 2024**

**Administration**

Assessment Searches	\$20.00
Copies (black and white)	\$0.25/page
Color Printing	\$1.00/page
Field Party Permit	\$50.00
Filing Fee -Candidates	\$50
Newsletter Ads	\$80 – Business Card \$125 – ¼ Page
Return Check Charge	\$35.00
Staff Time	1.5X hourly pay rate
Long Distance Fax	\$.50
Parking Violations	\$10.00 plus court-imposed surcharges/fees

**Building**

Basement Finish (Includes Mechanical and Plumbing)	\$235.00
Building Permit, value based (new residential, new commercial, remodel, additions, accessory buildings, decks, fences over 7 feet in height, in-ground swimming pools) all commercial plumbing and HVAC (new and remodel) to be value based	1997 UBC Table 1-A Fee Schedule
Building Plan Review Fee (pertains to all value-based permits)	65% of Building Permit Fee
Building Plan Review Fee (identical plans)	25% of Building Permit Fee per MN Rules 1300.0160 Subp 5
Set fee permits, minimum permit fee This includes residential mechanical (plumbing, furnace, or air conditioning), roofing, siding, windows, and above ground swimming pools. Other needs as determined by Municipality and Building Official	\$99.00
Furnace and Air Conditioning (on same application)	\$139.00
Demolition Permit	\$120.00
Fence Permit	\$50.00
Inspection Fees (after hours, special requests)	\$60/hr (minimum 1 hr)
Moved-In Building	Per value of on-site work only
Re-Inspection Fee	\$65/hr (minimum 1 hr)

Septic System Permit (Residential)	\$250.00
Septic System Permit (Commercial/Other)	Per valuation
SSTS Maintenance Permit	\$10.00
Swimming Pool Permit	\$100.00
Fee for Work Performed without Permit	2X the Permit Fee
Withdrawal of permit – value-based permit	Equal to the Building Plan Review Fee

### Fire Department

Copy of Fire Incident Report (must pick up at City Hall)	\$0.25/page
Fireworks Permit	\$50.00
House Burn Permit	By agreement
False Alarm Charge (after 3 instances in 12 months)	\$75.00

### Licensing

Gambling Premise Permit	\$100.00
Garbage Hauler License	\$100.00
Tobacco License	\$100.00
<b>Intoxicating Liquor</b>	
On-Sale	\$2,500.00
Off-Sale	\$250.00
Sunday Sales	\$200.00
Wine	\$200.00
Club	\$200.00
<b>Malt Liquor</b>	
On-Sale	\$200.00
Off-Sale	\$50.00
Temporary Liquor License	\$25.00 per event
Investigative Fee (MN Applicants)	\$200.00
(Out of State Applicants)	City's Cost (not to exceed \$10,000.00)

### Planning

Color Maps/Printouts (8.5" X 11")	\$1.00
Conditional Use Permit	\$300.00
Conditional Use Permit Amendment	\$100.00
Comprehensive Plan Amendment	\$500.00 Application Fee \$1,000 Escrow
Commercial Site Plan Review	\$1,000 Escrow
Environmental Assessment Worksheet/Environmental Impact Statement Review	\$5,000 Escrow
Interim Use Permit	\$300.00
Interim Use Permit Renewal/Amendment	\$100.00
Park Dedication Fee In lieu of Land	\$2,300 per lot created
Planned Unit Development Sketch Plan Review	\$1,000 Escrow
Planned Unit Development	\$500.00 Application Fee \$15,000 Escrow
Rezoning	\$200.00
Right-of-Way/Easement Vacation	\$250.00
Subdivision Sketch Plan	\$1,000 Escrow
Subdivision Application (Preliminary and Final Plat)	\$500.00 Application Fee \$15,000 Escrow

Subdivision Application W/ Urban Services	\$500.00 Application Fee \$25,000 Escrow
Minor Subdivision Application	\$300.00 Application Fee \$1,000 Escrow
Variance	\$300.00
Wetland Permit	\$500 Application Fee \$2,500 Escrow
Withdrawal of Planning Permit	\$50.00

- City Staff may require escrow or additional escrow based on the application.
- Charges against escrow deposits can include professional consulting fees, staff time, materials, publications, mailings, mileage, and other expenses directly related to an application.

### Public Works

ROW Excavation Fee (up to 100')	\$100.00
ROW Excavation Fee (for every 100' after the first 100')	\$30.00
Culverts (market rate adjustments may apply due to rising cost of materials)	\$1010.00
Mailboxes (market rate adjustments may apply due to rising cost of materials)	\$120.00
Second Driveway	\$100.00

### Utilities

<b>The Ponds</b>	
Sewer Access Charge (SAC)	\$4,284.00
Sewer Base Rate per Month	<del>\$35.92</del> <b>\$36.34</b>
Sewer Usage Fee per Thousand Gallons*	<del>\$8.32</del> <b>\$8.49</b>
<p>*Winter residential sewer rates (November through April billings) are based on actual water consumption used for the month billed.</p> <p>*Summer residential sewer rates (May through October billings) are based on the average of water consumption used for the January, February, and March billings. If the Winter usage is 3,000 or less, the consumption billed will be the actual usage up to a maximum of 3,000 gallons. Any average usage greater than the 3,000 gallons will be billed actual usage up the minimum average calculated. October is billed at actual usage on November bill.</p> <p>*Note: Consumption amounts are not billed greater than actual usage.</p>	
Water Access Charge (WAC)	\$3,500.00 (\$3,060 remitted to St. Francis, per agreement)
Water Base Rate Per Month	<del>\$15.46</del> <b>\$15.84</b>
Water Usage Fee per Thousand Gallons	0 – 14,999 gallons <del>\$4.82</del> <b>\$5.07</b> per 1,000 gal 15,000 – 29,99 gallons <del>\$5.06</del> <b>\$5.31</b> per 1,000 gal 30,000 – 44,999 gallons <del>\$5.83</del> <b>\$6.22</b> per 1,000 gal over 44,999 gallons <del>\$6.98</del> <b>\$7.32</b> per 1,000 gal
State Water Fee per Month	\$0.81
Water Meter	\$245.00
Water Shut Off	\$25.00
Water Reconnect Fee	\$25.00
Sewer and Water Connection Permit*	\$50.00
<b>Lake George</b>	
Sewer Access Charge (SAC)	\$3,500.00
Sewer Usage Fee per Month	\$57.00
Water Access Charge (WAC)	\$3,500.00
Water Base Rate per Month	\$28.04

Water Usage Fee per 1,000 Gallons	\$5.34
Water Meter	\$245.00
Water Shut Off	\$25.00
Water Reconnect Fee	\$25.00
Sewer and Water Connection Permit*	\$50.00
<b>Streetlights</b>	
The Ponds (billed monthly)	\$2.75 per month
Milestone, Nightingale Knoll, Railside (billed annually)	\$33.00 per year
Wasnick Hills (billed annually)	\$48.00 per year
<b>Late utility payment fee</b>	10% - calculated monthly

\*Inspection performed by the City of Oak Grove Public Works Department

Passed and adopted by the City Council of the City of Oak Grove this 11<sup>th</sup> day of December 2023.

Attest:

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Weston Rolf, Mayor

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Billi Larson, City Clerk

(Seal)