

CITY OF OAK GROVE	Job Description
Title: Seasonal Snow Plow Driver	FLSA Status: Non-Exempt
Department: Public Works	Position Status: Seasonal Paid On-Call (November – March)
Accountable To: Director of Public Works	Salary Grade: \$20.00/hr. (No Benefits)
Prepared By: City Administrator	Date: October 25, 2011

Scope of Responsibilities:

Under the supervision and direction of the Public Works Director, the Seasonal Snow Plow Driver will perform labor related to snow removal.

Essential Duties and Responsibilities:

- Performs labor related to snow removal such as shoveling, operating light equipment and vehicles such as snow plows, tractors, bobcat, front end loaders, and snow blowers, and other equipment necessary for snow removal.
- Maintain equipment used in snow removal.
- Follows all safety rules, policies and regulations.
- Employee shall provide a contact number that can be reached at all times and respond to any voice messages relating to work call-ins within 30 minutes.

Knowledge, Skill and Abilities:

- Ability to operate equipment in a safe manner.
- Ability to understand and follow oral and written directions (in English).
- Ability to work in a variety of weather conditions including cold/hot temperatures, high humidity, windy, or rainy.
- Ability to finish work in a timely and efficient manner.
- Ability to get along with others including supervisors and coworkers.
- Ability to lift/move 50 lbs.

Physical Demands & Working Conditions:

- Ability to exert moderately heavy (up to 50 pounds) physical effort in moderate to heavy work, typically involving some combination of climbing and balance, stooping, kneeling, crouching, crawling, lifting, carrying, pushing, and pulling.
- On a frequent basis must be able to stand and/or walk.
- On a continuous basis must be able to sit and operate equipment.
- On an occasional basis must be able to bend, twist/rotate.
- Ability to coordinate eyes, hands, feet, and limbs in performing highly skilled movements such as operating heavy equipment.
- On a continuous basis must be able to maintain balance while climbing in and out of equipment.

Minimum Qualifications:

- High school diploma or GED.
- Must be at least 18 years old.
- Must possess a valid Minnesota Commercial Class B driver's license with air brake endorsement.
- Must be able to take work direction and be at work on time.
- Must be able to report for work within 1 hour of notification seven days a week, 24 hours per day (on-call), including holidays.
- A pre-employment background check and driver's license check as well as a drug and alcohol test is required.

Desired Qualifications:

- Class A Driver's license

Some requirements in this job description may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. All requirements are subject to modification to reasonably accommodate individuals with disabilities.

Requirements are representative of minimum levels of knowledge, skills, and experience required. To perform this job successfully, the worker must possess the abilities and aptitudes to perform each duty proficiently.

This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. The City Council retains the discretion to add duties or change the duties of this position at any time.